



**DEPARTMENT OF THE NAVY**  
BOARD FOR CORRECTION OF NAVAL RECORDS  
701 S. COURTHOUSE ROAD, SUITE 1001  
ARLINGTON, VA 22204-2490

[REDACTED]  
Docket No. 3863-21  
Ref: Signature Date

From: Chairman, Board for Correction of Naval Records  
To: Secretary of the Navy

Subj: REVIEW OF NAVAL RECORD ICO [REDACTED], USN,  
XXX-XX-[REDACTED]

Ref: (a) Title 10 U.S.C. § 1552  
(b) NAVADMIN 101/10 of 19 Mar 10

Encl: (1) DD Form 149 w/attachments  
(2) Subject's naval record

1. Pursuant to the provisions of reference (a), Subject, hereinafter referred to as Petitioner, filed enclosure (1) with the Board for Correction of Naval Records (Board), requesting that his naval record be corrected to show Petitioner's request for a close proximity move was approved by cognizant authority prior to executing orders. Petitioner was eligible for and received Basic Allowance for Housing (BAH) at the with-dependent rate for [REDACTED].

2. The Board, consisting of [REDACTED], [REDACTED], and [REDACTED], reviewed Petitioner's allegations of error and injustice on 5 October 2021 and, pursuant to its regulations, determined that the corrective action indicated below should be taken on the available evidence of record. Documentary material considered by the Board consisted of the enclosures, relevant portions of Petitioner's naval record, and applicable statutes, regulations, and policies.

3. The Board, having reviewed all the facts of record pertaining to Petitioner's allegations of error and injustice, finds as follows:

a. Before applying to this Board, Petitioner exhausted all administrative remedies available under existing law and regulations within the Department of the Navy.

b. In accordance with reference (b), this NAVADMIN clarifies eligibility and procedures for execution of a close proximity move. The following policy is in accordance with Title 37 U.S. Code Section 403 and Joint Federal Travel Regulations 1 November 2008 and supersedes any guidance on basic allowance for housing (BAH) as it pertains to close proximity moves listed in OPNAVINST 7220.12 and NAVADMIN 026/09.

Service members who have not executed their orders are eligible to remove the household goods (HHG) funding from those orders in order to fall under the provisions of a close proximity move and may be eligible to receive BAH based on the previous permanent duty station (PDS).

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Service members with or without dependents who are reassigned within the continental United States, maintain an established residence, and still commute daily to their new PDS or homeport, may qualify for BAH based on their previous PDS under the provisions of a close proximity move.

To qualify for BAH based on the previous PDS the following provisions must be met: funding for a HHG move must not be authorized, the member must maintain a continuous residence. The member must have established a continuous residence at the previous PDS prior to receiving his/her new orders, the member must commute daily to the new PDS from the same residence. Finally, to receive BAH based on the old PDS, the member must complete the below steps prior to the execution of orders: request authorization from the gaining commanding officer to receive BAH based on his/her previous duty station. Gaining commanding officers should ensure that member is maintaining a continuous residence and that the commuting distance from that continuous residence is reasonable for the geographic location of the assignment. If approved by the gaining commanding officer, the member must send the approval letter to his/her detailee in order to get the HHG funding removed from his/her orders. Once HHG funding is removed from the orders and the orders are re-issued, the member must take the approval letter and the orders to Personnel Support Detachment (PSD) upon check in to the gaining command to have BAH based on the previous duty station continued.

c. On 12 February 2018, Petitioner arrived to [REDACTED] for duty. Furthermore, BAH at the with-dependent rate for [REDACTED] was started.

d. On 7 August 2020, Petitioner was issued official change duty orders (BUPERS order: [REDACTED]), while stationed in [REDACTED], with an effective date of departure of December 2020. Petitioner's ultimate activity was [REDACTED] for duty with an effective date of arrival of January 2021.

e. On 9 September 2020, Commanding Officer, USS [REDACTED] notified Commander, Navy Personnel Command (PERS 405) that Petitioner is authorized to receive Basic Allowance for Housing based on his previous PDS. The member established a residence prior to the date the Petitioner's orders were issued, Petitioner will be commuting daily to his new PDS, and the commuting distance is reasonable for this geographic location. Petitioner received non-funded orders. No travel was involved for dependents.

f. On 25 September 2020, Petitioner was issued official modification to change duty orders (BUPERS order: [REDACTED]), while stationed in [REDACTED], with an effective date of departure of December 2020. Petitioner's ultimate activity was [REDACTED] for duty with an effective date of arrival of January 2021.

g. On 28 September 2020, detailee at CHNAVPERS, [REDACTED] advised Petitioner via email that he had modified Petitioner's orders and removed the HHG funding in his orders.

h. On 4 December 2020, Petitioner transferred, and arrived to USS [REDACTED] on 19 January 2021. Furthermore, BAH at the with-dependent rate for [REDACTED] was started.



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i. On 8 September 2021, COMNAVSYSKOM notified BCNR via email that Petitioner had not submitted for a move with his orders in PPTAS.

## CONCLUSION

Upon review and consideration of all the evidence of record, and especially in light of the contents of reference (b), the Board finds the existence of an injustice warranting the following corrective action. The Board concluded Petitioner took the necessary steps to request authorization for BAH at old PDS under provision of Close Proximity; however, administrative action was not completed prior to transfer.

## RECOMMENDATION

That Petitioner's naval record be corrected, where appropriate, to show that:

Petitioner's request for a close proximity move was approved by cognizant authority prior to executing orders. Furthermore, prior to execution, Petitioner's orders were modified to remove funding for a HHG move.

Petitioner was authorized BAH at the with-dependent rate for [REDACTED], from 19 January 2021 to present. Note: Note: if Petitioner moves from his residence, he will no longer be authorized BAH at the [REDACTED] rate.

Note: Defense Finance and Accounting Service (DFAS) will complete an audit of Petitioner's records to determine if Petitioner is due any back pay.

A copy of this Report of Proceedings will be filed in Petitioner's naval record.

4. It is certified that a quorum was present at the Board's review and deliberations, and that the foregoing is a true and complete record of the Board's proceedings in the above-entitled matter.

5. Pursuant to the delegation of authority set out in Section 6(e) of the revised Procedures of the Board for Correction of Naval Records (32 Code of Federal Regulations, Section 723.6(e)), and having assured compliance with its provisions, it is hereby announced that the foregoing corrective action, taken under the authority of the reference, has been approved by the Board on behalf of the Secretary of the Navy.

11/1/2021

[REDACTED]  
Deputy Director

Signed by: [REDACTED]