



**DEPARTMENT OF THE NAVY**  
BOARD FOR CORRECTION OF NAVAL RECORDS  
701 S. COURTHOUSE ROAD, SUITE 1001  
ARLINGTON, VA 22204-2490

[REDACTED]  
Docket No. 1286-23  
Ref: Signature Date

From: Chairman, Board for Correction of Naval Records  
To: Secretary of the Navy

Subj: REVIEW OF NAVAL RECORD OF [REDACTED]

Ref: (a) Title 10 U.S.C. § 1552  
(b) The Joint Travel Regulations (JTR) 2020

Encl: (1) DD Form 149 w/attachments  
(2) Subject's naval record

1. Pursuant to the provisions of reference (a), Subject, hereinafter referred to as Petitioner, filed enclosure (1) with the Board for Correction of Naval Records (Board), requesting that his naval record be corrected to show Petitioner was reimbursed \$2,604.70 for rental vehicle for temporary duty period of 24 September 2020 to 24 October 2020.

2. The Board, consisting of [REDACTED] reviewed Petitioner's allegations of error and injustice on 23 February 2023 and pursuant to its regulations, determined that the corrective action indicated below should be taken on the available evidence of record. Documentary material considered by the Board consisted of the enclosures, relevant portions of Petitioner's naval record, and applicable statutes, regulations, and policies.

3. Before applying to this Board, Petitioner exhausted all administrative remedies available under existing law and regulations within the Department of the Navy. The Board, having reviewed all the facts of record pertaining to Petitioner's allegations of error and injustice finds as follows:

a. On 5 July 2019, Petitioner transferred from [REDACTED] and arrived to [REDACTED] on 31 July 2019 for duty under instruction.

b. On 11 March 2020, Petitioner was issued official change duty orders (BUPERS order: 0710) while stationed in [REDACTED] with an effective date of departure of June 2020. Petitioner's intermediate (04) activity was [REDACTED] for temporary duty under instruction with an effective date of arrival of 20 September 2020. Furthermore, under circumstances not permitting travel by usual means of transportation in and around [REDACTED] a special rate MTMC/DOD lowest cost rental car is authorized for official business under JTR, par. U3415, U3510-c, and U3505-b. Rental vehicle must be obtained through commercial travel office (CTO). CTO reservation information must be provided with request for advance. Petitioner's intermediate (04) activity was [REDACTED] for temporary duty under instruction with an effective date of arrival of 28 September 2020. Furthermore, under circumstances not permitting travel by usual means of transportation in and around [REDACTED] a special rate MTMC/DOD lowest cost rental car is authorized for official business under JTR, par. U3415, U3510-C, and U3505-B. Rental vehicle must be obtained through CTO. CTO reservation information must be provided with request for advance.

c. On 13 March 2020, Petitioner was issued official modification to change duty orders (BUPERS order: 0710) while stationed in [REDACTED] with an

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effective date of departure of June 2020. Petitioner's intermediate (04) activity was [REDACTED] for temporary duty under instruction with an effective date of arrival of 20 September 2020. Furthermore, under circumstances not permitting travel by usual means of transportation in and around [REDACTED] a special rate MTMC/DOD lowest cost rental car is authorized for official business under JTR, par. U3415, U3510-c, and U3505-b. Rental vehicle must be obtained through CTO. CTO reservation information must be provided with request for advance. Petitioner's intermediate (04) activity was [REDACTED] for temporary duty under instruction with an effective date of arrival of 28 September 2020. Furthermore, under circumstances not permitting travel by usual means of transportation in and around [REDACTED] a special rate MTMC/DOD lowest cost rental car is authorized for official business under JTR, par. U3415, U3510-C, and U3505-B. Rental vehicle must be obtained through CTO. CTO reservation information must be provided with request for advance.

d. On 11 June 2020, Petitioner transferred from [REDACTED] and arrived to [REDACTED] on 21 September 2020 for temporary duty.

e. On 7 July 2020, Petitioner was issued official modification to change duty orders (BUPERS order: 0710) while stationed in [REDACTED] with an effective date of departure of June 2020. Petitioner's intermediate (02) activity was [REDACTED] for temporary duty under instruction with an effective date of arrival of 20 September 2020. Furthermore, under circumstances not permitting travel by usual means of transportation in and around [REDACTED] a special rate MTMC/DOD lowest cost rental car is authorized for official business under JTR, par. U3415, U3510-c, and U3505-b. Rental vehicle must be obtained through CTO. CTO reservation information must be provided with request for advance. Petitioner's intermediate (02) activity was [REDACTED] for temporary duty under instruction with an effective date of arrival of 28 September 2020. Furthermore, under circumstances not permitting travel by usual means of transportation in and around [REDACTED] A special rate MTMC/DOD lowest cost rental car is authorized for official business under JTR, par. U3415, U3510-c, and U3505-b. Rental vehicle must be obtained through CTO. CTO reservation information must be provided with request for advance.

f. [REDACTED] issued Summary of Charges (Rental agreement [REDACTED] Reference number [REDACTED]) for the period of 24 September 2020 (12:39) to 24 October 2020 (11:36), car class charged: CCAR, and total charges: \$2,604.70.

g. [REDACTED] issued an Itemized Receipt (Contract/Rental agreement number: [REDACTED]), with a pick up date and time of 24 September 2020 (12:39), [REDACTED] and a return date and time of 24 October 2020 (11:36), [REDACTED] Total toll amount: \$16.00, and Total charges: \$19.95.

h. On 25 October 2020, Petitioner transferred from [REDACTED] and arrived to [REDACTED] on 16 November 2020 for temporary duty.

i. On 5 November 2020, Petitioner was issued official modification to change duty orders (BUPERS order: 0710) while stationed in [REDACTED] with an effective date of departure of June 2020. Petitioner's intermediate (02) activity was [REDACTED] for temporary duty under instruction with an effective date of arrival of 20 September 2020. Furthermore, under circumstances not permitting travel by usual means of transportation in and around [REDACTED] a special rate MTMC/DOD lowest cost rental car is authorized for official business under JTR, par. U3415, U3510-c, and U3505-b. Rental vehicle must be obtained through CTO. CTO reservation information must be provided with request for advance. Petitioner's intermediate (02) activity was [REDACTED] for temporary duty under instruction with an effective date of arrival of 28 September 2020. Furthermore, under circumstances not permitting

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travel by usual means of transportation in and around [REDACTED]. A special rate MTMC/DOD lowest cost rental car is authorized for official business under JTR, par. U3415, U3510-c, and U3505-b. Rental vehicle must be obtained through CTO. CTO reservation information must be provided with request for advance.

j. On 25 November 2020, Petitioner transferred from [REDACTED], and arrived to [REDACTED] on 25 November 2020 for temporary duty.

k. On 9 February 2021, Petitioner transferred from [REDACTED] and arrived to [REDACTED] on 9 February 2021 for duty.

l. On 23 February 2021, Travel Voucher Summary (DO Voucher No. [REDACTED]) was issued and paid on 25 February 2021 for the period of 11 June 2020 to 25 November 2020. Advances/Prior Payments: \$4,599.24. Total Entitlement/Total Charged to Account Class: \$13,336.93. Less Travel Advances: \$4,599.24, and Total Amount Payable/Due Employee: \$8,737.69. Remarks: "OMN SDNs: [REDACTED]. Provide authorization on orders SATO endorsement/estimate for rental car/fuel. Provide vehicle pickup/drop-off documentation.

m. On 29 March 2021, Travel Voucher Summary (DO Voucher No. [REDACTED]) was issued and paid on 16 April 2021 for the period of 13 September 2020 to 25 November 2020. Advances/Prior Payments: \$13,336.93. Total Entitlement: \$13,639.74, Total Charged to Account Class: \$302.81. Total Amount Payable/Due Employee: \$302.81.

n. On 28 December 2021, Travel Voucher (DO Voucher No. [REDACTED]) was issued and paid for the period of 13 September 2020 to 25 November 2020. Amount paid to traveler \$759.19 with the following remarks "SATO endorsement required for rental car reimbursement."

## CONCLUSION

Upon review and consideration of all the evidence of record, and especially in light of the contents of reference (b)<sup>1</sup> and enclosure (2), the Board finds the existence of an injustice warranting the following partial corrective action. The Board concluded Petitioner did have rental car authorization for Temporary Additional Duty during the period of 24 September 2020 to 24 October 2020, however, Petitioner failed to obtain rental vehicle through the TMC as required by reference (b). Therefore, Petitioner is authorized reimbursement limited to the government rate the rental vehicle would have cost if it had been obtained through a TMC.

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<sup>1</sup> Reference (b), to be reimbursed an Approving Official (AO) must authorize or approve use of a rental vehicle. A traveler must obtain a rental vehicle through an electronic system when it is available or through the Transportation Management Company (TMC) if it is not available. A compact vehicle is the standard size for official travel, but the AO may authorize or approve a larger vehicle. A traveler is reimbursed the cost of the authorized or approved rental vehicle. This includes the related taxes and local assessments added into the rental agreement. Fees associated with rental car loyalty points and the transfer of points are not reimbursed. Travel in and around Temporary Duty (TDY) location: Transportation expense reimbursement in the TDY area may be authorized or approved for travel between lodging and duty site, duty sites, or duty site and dining facility. The AO may authorize or approve the most economical transportation mode at the TDY location that meets the mission requirements. The transportation mode must be specified in the travel order if it is authorized before travel begins. When authorized or approved, a traveler using commercial transportation may receive reimbursement for local public transit system fares, taxi fares, or rental vehicle costs when using a rental vehicle is more advantageous to the Government.

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## RECOMMENDATION

That Petitioner's naval record be corrected, where appropriate, to show that:

Petitioner authorized rental vehicle during 24 September 2020 through 24 October 2020, limited to the government rate the rental vehicle would have cost if it had been obtained through a TMC. This includes the related taxes and local assessments added in the rental agreement. Fees associated with rental car loyalty points and transfer of points are not reimbursed.

Note: Petitioner will submit a supplemental travel claim with all required documents to include a copy of this letter through appropriate administrative channels for reimbursement. Settlement of claim is chargeable to the line of accounting on the Petitioner's BUPERS order: 0710.

That part of the Petitioner's request for corrective action that exceeds the foregoing be denied.

A copy of this Report of Proceedings will be filed in Petitioner's naval record.

4. It is certified that a quorum was present at the Board's review and deliberations, and that the foregoing is a true and complete record of the Board's proceedings in the above-entitled matter.
5. Pursuant to the delegation of authority set out in Section 6(e) of the revised Procedures of the Board for Correction of Naval Records (32 Code of Federal Regulations, Section 723.6(e)), and having assured compliance with its provisions, it is hereby announced that the foregoing corrective action, taken under the authority of the reference, has been approved by the Board on behalf of the Secretary of the Navy.

3/13/2023

