



CUI//SP-MIL/SP-PRVCY

**UNITED STATES AIR FORCE
BOARD FOR CORRECTION OF MILITARY RECORDS**

RECORD OF PROCEEDINGS

IN THE MATTER OF:

DOCKET NUMBER: BC-2022-01875

Work-Product

COUNSEL: NONE

HEARING REQUESTED: YES

APPLICANT'S REQUEST

1. He be reimbursed for his Personally Procured Move (PPM) when separating from active duty at the end of his Voluntary Limited Period of Active Duty (VLPAD) tour.
2. Blocks 24 and/or 31 on his AF 100, *Request and Authorization for Separation*, be changed to allow PPM reimbursement.

APPLICANT'S CONTENTIONS

He was not paid for his move back to his Home of Record (HOR) or next duty station at the end of his VLPAD orders. The local Traffic Management Office (TMO) approved his move based on the initial VLPAD orders. The VLPAD orders were from 12 Dec 17 to 12 Dec 21. In order to start his child in school at the beginning of the school year and not move mid-year, he made the decision to move prior to the school year. When he turned in his completed and approved DD Form 2278, *Application for Do It Yourself Move and Counseling Checklist*, in Aug 21, (move completed in Jul 21), finance told him that they could not accept the form until he received his separation orders. Upon receipt of the separation orders (7 Jan 22, nearly a month after separation) he returned his paperwork to TMO and finance. TMO informed him that he could not be reimbursed for the move because he moved before he received orders, and a set of orders cannot be used to move twice. The same person that initially approved the DD Form 2278 using his VLPAD orders that was sufficient is now telling him it could not be reimbursed. He attempted to get a correction to the dates on his AF 100 from AFPC and AFRPC, but both times he was referred to file an Air Force Board for the Correction of Military Records application. According to section 050403 of the Joint Travel Regulations (JTR), he could have provided a statement from his Permanent Change of Station (PCS) Approving Official (AO) as he had received advice of his separation May 21 and had an established separation date but was never offered this option.

The applicant's complete submission is at Exhibit A.

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Controlled by: SAF/MRB
CUI Categories: SP-MIL/SP-PRVCY
Limited Dissemination Control: N/A
POC: SAF.MRBC.Workflow@us.af.mil

STATEMENT OF FACTS

The applicant is a currently serving Air Force Reserve major (O-4).

On 4 Apr 17, according to AF 125, *Application for Extended Active Duty with the United States Air Force*, the applicant applied to the Voluntary Limited Period of Active Duty (VLPAD) program.

On 26 Sep 17, according to [REDACTED] *Work-Product*, the applicant was ordered to Extended Active Duty (EAD) from 12 Dec 17 thru 12 Dec 20 under the VLPAD program.

On 27 Dec 17, according to [REDACTED] *Work-Product*, [REDACTED] *Work-Product* was amended and updated the Duty Air Force Specialty Code, dependents, additional training, and changed the period of EAD from 12 Dec 17 thru 12 Dec 20 to 12 Dec 17 thru 12 Dec 21.

On 17 Aug 21, according to DD Form 2278, *Application for Do It Yourself Move and Counseling Checklist*, provided by the applicant, TMO certified the application.

On 12 Dec 21, according to DD Form 214, *Certificate of Release or Discharge from Active Duty*, the applicant completed 4 years of active service.

On 7 Jan 22, according to AF 100, *Request and Authorization for Separation*, provided by the applicant, his effective date of separation was 12 Dec 21.

For more information, see the excerpt of the applicant's record at Exhibit B and the advisories at Exhibit C, D, and E.

APPLICABLE AUTHORITY/GUIDANCE

JTR, paragraph 010206 states: Travel and transportation allowances are payable only after valid orders are issued. The order directs travel to, from, or between official points and serves as the basis for the trip and associated reimbursements. A travel authorization or order should be issued before travel begins. Travel or expenses incurred before a travel authorization or order is issued are not reimbursable, unless otherwise stated in the JTR. In unusual or urgent situations when travel must begin before a written authorization or order can be issued, a verbal authorization may be given. In such cases, the verbal authorization must be followed up in writing (called a "confirmatory order") before allowances are paid. A travel order may only contain authority for travel and transportation allowances provided within the JTR. If there is any conflict between a travel order and the JTR, the JTR prevails.

JTR, paragraph 051302-B.4. General information furnished to the Service member concerning order issuance before the determination is made to actually issue the order (such as time of eventual release from active duty, time of service term expiration, eligibility date for retirement, or expected rotation date from duty Outside the Continental United States (OCONUS)) is not advice that the

order is to be issued and cannot be used as a reason to transport House Hold Goods (HHG) before the PCS order is issued.

AIR FORCE EVALUATIONS

PPA HQ/LHE recommends denying PPM reimbursement. Based on the documentation provided by the applicant and analysis of the facts, there is no evidence of an error or injustice committed on behalf of the transportation community. PPA HQ/LHE's review of the PPM indicate had the orders been issued before the move, his PPM met the intent of the JTR, and would have been reimbursed in accordance with AFI 24-602 V4, *Personal Property Moving and Storage*. Because the PPM was performed prior to issuance of orders, the transportation community had no choice but to recommend denial of reimbursement based on JTR, paragraph 010206.

The complete advisory opinion is at Exhibit C.

AFPC/DP2SSR recommends denying the request to amend/change the separation order dates. According to the applicant, he departed his duty station in Jul 21, roughly 5 months prior to his Date of Separation (DOS) of 12 Dec 21. The TMO suggested that he contact AFPC Separations Office to change the authentication date of separation orders to a date in Jul 21, to coincide with his departure so that the separation orders can be used for reimbursement of expenses. In consultation with DP3 Policy, AFPC Separations will not change signature dates or authentication dates to completed separation orders. AFPC/DP2SSR recommends denial of any attempt to change signature or authentication dates of separation orders. According to the JTR paragraph 010206, it says "In unusual or urgent situations when travel must begin before a written authorization or order can be issued, a verbal authorization may be given. In such cases the verbal authorization must be followed up in writing (called a "confirmatory order") before allowances are paid". Recommend consultation with the VLPAD office to see if the applicant was given permission to depart 5 months before his DOS and if so, provide the written authorization (confirmatory order) to TMO so the applicant can be reimbursed.

The complete advisory opinion is at Exhibit D.

AFPC/DP3SP recommends denying the changing of block 24 and/or 31 on the applicants AF 100. According to the applicant, the local TMO approved his move based on his initial VLPAD orders and he was unable to get paid for his move back to his HOR. VLPAD orders authorize travel and HHG entitlements from the place in which Airmen are ordered to extended active duty to their duty location in accordance with JTR. Upon separation, travel and HHG entitlements are authorized by the AF 100, Separation Order. According to the JTR paragraph 010206, it states "In unusual or urgent situations when travel must begin before a written authorization or order can be issued, a verbal authorization may be given. In such cases the verbal authorization must be followed up in writing (called a "confirmatory order") before allowances are paid". The VLPAD office did not approve the applicant to travel before the AF 100 was authorized. Additionally, in accordance with established separation procedures identified on myPers, if Airmen do not provide an approved AF Form 1288, *Application for Ready Reserve Assignment*, approving their transfer

to the Air Reserve Component, the AF 100, Separation Order would not be processed until 37 days prior to Date of Separation (DOS). The applicant provided an approved AF 1288, on 22 Nov 22.

The complete advisory opinion is at Exhibit E.

APPLICANT'S REVIEW OF AIR FORCE EVALUATIONS

The Board sent a copy of the advisory opinions to the applicant on 23 Aug 22 for comment (Exhibit F), and the applicant replied on 21 Sep 22. In his response, the applicant addressed each advisory, and included a character letter. His DOS was 12 Dec 21, but the AF 100 was not issued until 7 Jan 22. This is 27 days after his DOS and 57 days after his AF 100 should have been processed without an AF 1288 according to guidance provided in the MyPers Incident 201105-010216, which was not followed. He should have received separation orders no later than 13 Nov 21. Additionally, his separation orders that allow his move to be reimbursed and to authorize travel were not signed until nearly one month after his DOS. Since, he was no longer active duty, he would have been required to vacate base housing without signed orders. This fact puts him in an impossible situation. Furthermore, if he had been informed prior to moving, by TMO, that his VLPAD orders were not valid for the PPM, he would not have continued with the move until he received his separation orders or would have sought a travel authorization and confirmatory order from AFPC/DP3DA. He was not instructed of either of these things, therefore he could not adhere to them. When he visited TMO he was assured that his PPM was able to be reimbursed under his VLPAD orders. Upon returning from moving his family and a Temporary Duty (TDY), he filed the voucher. TMO approved the reimbursement of his PPM, as indicated by the signed DD Form 2278 with his VLPAD order number in block E. He was not denied a PPM based on JTR paragraph 010206. Finance sent his voucher back because his VLPAD orders had already been used to reimburse his move to **Work-Product**. Again, he would not have continued to move forward with the decision to move his family in Jul 21 if he had been informed that he would not be reimbursed for his PPM. The email conversation between the local TMO and PPA HQ/PPEC should have taken place when he asked the initial question of performing a PPM on his VLPAD orders in July prior to him moving, rather than Mar 22 after receiving orders and resubmitting the PPM package with his separation orders to Finance. Finally, he was contacted by PPA HQ/LHE to provide weight tickets and receipts for his PPM on 27 Jul 22. They were not included as part of his initial application documentation due to the 25-page limitation on supporting documentation. He also included the DD Form 2278 as part of the information provided to PPA HQ/LHE. The statement that there is no evidence of an error committed on behalf of the transportation community is false as evidenced by the signed DD Form 2278 that was not listed as an attachment by any of the advisories.

The applicant's complete response is at Exhibit E.

FINDINGS AND CONCLUSION

1. The application was timely filed.
2. The applicant exhausted all available non-judicial relief before applying to the Board.

3. After reviewing all Exhibits, the Board concludes the applicant is the victim of an error or injustice. While the Board notes the recommendations of AFPC/DP3DA and AFPC/DP2SSR against correcting the record, the Board finds a preponderance of the evidence substantiates the applicant's contentions. The applicant states and the Board concurs that if he had been informed by TMO prior to moving that his VLPAD orders were not valid for the PPM, he would not have continued with the move until he received his separation orders or would have sought a travel authorization and confirmatory order. The Board finds the unwarranted delay in producing the separation order issue date after the applicant's actual date of separation an injustice which prevented the applicant from moving in a timely matter. Therefore, the Board recommends correcting the applicant's records as indicated below.

4. The applicant has not shown a personal appearance, with or without counsel, would materially add to the Board's understanding of the issues involved.

RECOMMENDATION

The pertinent military records of the Department of the Air Force relating to APPLICANT be corrected to show that the Government Constructive Cost (GCC) for 17,000 pounds from **Work-Product** **Work-Product** to **Work-Product** is \$16,731.08, 100% of the GCC that was allowed to be paid under Joint Travel Regulations (JTR), paragraph 051502-C.

CERTIFICATION

The following quorum of the Board, as defined in Air Force Instruction (AFI) 36-2603, *Air Force Board for Correction of Military Records (AFBCMR)*, paragraph 1.5, considered Docket Number BC-2022-01875 in Executive Session on 6 Dec 22:

Work-Product	Panel Chair
Work-Product	Panel Member
Work-Product	Panel Member

All members voted to correct the record. The panel considered the following:

- Exhibit A: Application, DD Form 149, w/atchs, dated 13 Jul 22.
- Exhibit B: Documentary evidence, including relevant excerpts from official records.
- Exhibit C: Advisory Opinion, PPA HQ/LHE, w/atchs, dated 28 Jul 22.
- Exhibit D: Advisory Opinion, AFPC/DP2SSR, dated 10 Aug 22.
- Exhibit E: Advisory Opinion, AFPC/DP3DA, w/atchs, dated 18 Aug 22.
- Exhibit F: Notification of Advisory, SAF/MRBC to Applicant, dated 23 Aug 22.
- Exhibit G: Applicant's Response, w/atch, dated 13 Sep 22.

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Taken together with all Exhibits, this document constitutes the true and complete Record of Proceedings, as required by AFI 36-2603, paragraph 4.11.9.

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BOARD OPERATIONS MANAGER

Work-Product

AFBCMR Docket Number BC-2022-01875

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