

**UNITED STATES AIR FORCE  
BOARD FOR CORRECTION OF MILITARY RECORDS**

**RECORD OF PROCEEDINGS**

**IN THE MATTER OF:**

**DOCKET NUMBER:** BC-2023-00038

**COUNSEL:** NONE

**HEARING REQUESTED:** NO

**APPLICANT'S REQUEST**

He be reimbursed for the cost of his travel from XXX AFB, CA to XXX, TX and return to XXX AFB for the period of 16 Sep 22 to 21 Sep 22.

**APPLICANT'S CONTENTIONS**

He completed his out-processing requirements and departed on 16 Sep 22 for his permanent change of station (PCS) after obtaining approval from his administrative control (ADCON) commander. However, on 18 Sep 22, his supervisor ordered him to return to his unit. His ADCON commander and supervisor signed a memorandum for record (MFR) stating he was ordered to return to his unit. His finance office advised him to submit an AFBCMR request. The non-payment has caused him financial hardship.

The applicant's complete submission is at Exhibit A.

**STATEMENT OF FACTS**

The applicant is a currently serving captain (O-3) in the Air Force.

AF Form 899, *Request and Authorization for Permanent Change of Station-Military*, Special Order dated 8 Sep 22 placed the applicant on assignment from XXXX AFB, CA to XXXX AFB, FL, with report not later than date (RNLTD) of 31 Oct 22.

On 16 Sep 22, the applicant departed XXX AFB for his PCS to XXX AFB FL. In a text message, his supervisor directed he return to his duty station.

The applicant's automated records management system (ARMS) record includes a letter of admonishment (LOA) dated 12 Oct 22. It states an investigation disclosed on 14 Sep 22, he knowingly provided misleading information to his ADCON commander for the purpose of obtaining approval for an early departure for his PCS. The applicant's request to his ADCON commander omitted his operational control (OPCON) supervisor had verbally denied his request on 13 Sep 22. The applicant also omitted that the gaining commander concurred with the denial of his early departure. As a result of the applicant's dishonesty, the request for early departure was approved. His decisions and subsequent actions on 14 Sep 22 irreparably damaged his integrity and cast significant doubt on the sincerity of his commitment. The applicant in a response dated 17 Oct 22 stated he did not knowingly provide misleading information to his ADCON commander. He followed the instructions of the military personnel flight (MPF) to schedule a final out-processing appointment. He was unable to document his supervisor's official signature and

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decision regarding his projected departure date (PDD) prior to routing to the ADCON commander. In hindsight, he should have duplicated efforts to ensure a meeting to minimize the possibility for a misunderstanding to occur from the quick timeline. However, he received approval for a projected departure date (PDD) of 16 Sep 22 from his commander and the MPF executed his final out-processing. The applicant stated this was the first time he had been counseled and requested the LOA not be filed in his officer selection record (OSR). On 20 Oct 22, after reviewing the response, it was determined the LOA would be sustained.

The applicant provides an MFR dated 25 Oct 22, which states he entered official travel status with PCS orders after conducting a final out-processing appointment with the MPF on 16 Sep 22. After departure, the applicant was ordered to return to duty by his supervisor on 18 Sep 22. The applicant returned to duty at Edwards AFB on 22 Sep 22.

The applicant provides DD Form 1351-2, *Travel Voucher or Sub-voucher*, dated 26 Oct 22 and receipts for travel on 16 Sep 22 to 21 Sep 22 from XXX AFB to XXX, TX and return to XXX AFB. The applicant also provides an email from his finance office dated 5 Dec 22 stating his request for reimbursement was denied. The MFR showing he was returned from his PCS was insufficient for payment and an amendment was required to show the authorized changes.

AF IMT 973, *Request and Authorization for Change of Administrative Orders*, Special Order dated 1 Nov 22 amended the applicant's RNLTDT for PCS to XXX AFB to 30 Nov 22.

The military personnel data system (MilPDS) reflects his date arrived station (DAS) at XXX AFB is 23 Nov 22.

For more information, see the excerpt of the applicant's record at Exhibit B and the advisory at Exhibit C.

**APPLICABLE AUTHORITY/GUIDANCE**

DAFMAN 36-2102, *Base-Level Relocations*, Paragraph 2.25.4. Final Out-processing. The MPF will verify the airman has completed all out-processing tasks in the virtual out-processing (vOP) checklist. The vOP checklist is maintained in the virtual MPF for 90 days after the departure date.

The Joint Travel Regulations (JTR), Appendix B and DoD Travel Allowance Guidance, B01, In accordance with the JTR, the Department of Defense (DoD) may reimburse a traveler for reasonable expenses incurred during necessary and authorized temporary duty (TDY) travel for official business. B0301. A travel authorization or order must be completed in advance of all trips that require an overnight stay.

AFI 65-103, *Temporary Duty/Special Orders*, Paragraph 2.4., Commanders (at all levels) have authority to authorize government funded travel and generate orders.

DAFI 36-2110, *Total Force Assignments*, paragraph 3.8, TDY Orders. Commanders ensure TDY orders are issued in accordance with AFI 65-103.

Paragraph 3.3., Orders are required per the JTR when Airmen accrue TDY allowances.

Paragraph 3.13 TDY "Hold" for Airmen Enroute PCS. Airmen enroute between permanent duty stations (PDS) may be placed on official TDY (often referred to as TDY "hold") when they are directed for official reasons by the assignment office of primary responsibility (OPR) to discontinue travel pending further orders. When the reason to place an Airman on official TDY enroute PCS is other than assignment related, a TDY is requested and approved as an exception and a funding determination obtained.

Paragraph 3.13.1., When appropriate authority requests an Airman who is enroute PCS not be allowed to continue travel as planned to the new PDS, nor should the Airman return to the former PDS or in other circumstances as an exception, the official must submit a request to HQ AFPC/DP3AM for consideration.

### **AIR FORCE EVALUATION**

AFPC/DP3AM (Directorate of Assignments) recommends local operational and maintenance (O&M) funds be utilized from the unit at XXX AFB for the recall of the applicant. There is no authority under the PCS order to provide funding for the recall. The PCS order is funded from the losing location (XXX AFB) to the gaining location (XXX AFB), no variations authorized.

The complete advisory opinion is at Exhibit C.

### **APPLICANT'S REVIEW OF AIR FORCE EVALUATION**

The Board sent a copy of the advisory opinion to the applicant on 25 Sep 23 for comment (Exhibit D) but has received no response.

### **FINDINGS AND CONCLUSION**

1. The application was timely filed.
2. The applicant exhausted all available non-judicial relief before applying to the Board.
3. After reviewing all Exhibits, the Board concludes the applicant is not the victim of an error or injustice. The Board concurs with the rationale and recommendation of AFPC/DP3AM the applicant's PCS orders contained no authorization or funding for his recall to his losing station after out-processing and departing PCS. Moreover, the Board finds it was the applicant's own misconduct which resulted in his financial hardship. In this respect, as stated in the applicant's LOA dated 12 Oct 22, the applicant was dishonest and not forthright when he obtained his ADCON commander's approval for final out-processing. While the applicant desires the Board to find he followed the instructions of the MPF and his ADCON commander, the preponderance of the evidence shows it was the applicant's dishonesty which resulted in his approval for PCS departure. Therefore, the Board recommends against correcting the applicant's records.

### **RECOMMENDATION**

The Board recommends informing the applicant the evidence did not demonstrate material error or injustice, and the Board will reconsider the application only upon receipt of relevant evidence not already presented.

### **CERTIFICATION**

The following quorum of the Board, as defined in Department of the Air Force Instruction (DAFI) 36-2603, *Air Force Board for Correction of Military Records (AFBCMR)*, paragraph 2.1, considered Docket Number BC-2023-00038 in Executive Session on 19 Oct 23 and 28 Oct 23:

, Panel Chair  
, Panel Member  
, Panel Member

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All members voted against correcting the record. The panel considered the following:

Exhibit A: Application, DD Form 149, w/atchs, dated 20 Dec 22.

Exhibit B: Documentary evidence, including relevant excerpts from official records.

Exhibit C: Advisory Opinion, AFPC/DP3AM, dated 12 Sep 23.

Exhibit D: Notification of Advisory, SAF/MRBC to Applicant, dated 25 Sep 23.

Taken together with all Exhibits, this document constitutes the true and complete Record of Proceedings, as required by DAFI 36-2603, paragraph 4.12.9.

11/1/2023

**X**

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Board Operations Manager, AFBCMR