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UNITED STATES AIR FORCE BOARD FOR CORRECTION OF MILITARY RECORDS

RECORD OF PROCEEDINGS

IN THE MATTER OF:

DOCKET NUMBER: BC-2023-02977

Work-Product

COUNSEL: NONE

HEARING REQUESTED: NO

APPLICANT'S REQUEST

He be considered for promotion by a special selection board (SSB) for the CY22 F0422A Major Line of the Space Force – Operations Central Selection Board (CSB) and his officer selection record (OSR) be amended to include the following:

- a. Joint Service Commendation Medal (**Administratively corrected**).
- b. Corrected promotion recommendation form (PRF).

APPLICANT'S CONTENTIONS

He received a Joint Service Commendation Medal in July, a month after his permanent change of station (PCS). A copy of the medal appeared in his board folder; however, it was not listed on his officer selection brief (OSB) or the board summary, making it appear he had not received a decoration for his prior assignment. The errors on the OSB have since been resolved, but were present for the promotion board and did not properly represent his entire record accurately. In addition, his PRF was submitted by the commander who took command after his PCS, even though he routed the PRF months before his PCS.

The applicant's complete submission is at Exhibit A.

STATEMENT OF FACTS

The applicant is a Space Force captain (O-3).

On 28 June 2022, according to Special Order **Work-Product** the applicant was awarded the Joint Service Commendation Medal for the meritorious service for the period 3 April 2019 to 15 June 2022.

AF Form 709, *Promotion Recommendation Form*, for Board F0422A, provided by the applicant, reflects the applicant's Personnel Accounting Symbol (PAS) code as BU6FFSWV and his senior (Commander, Space Delta 7), signed the PRF on 11 July 2022.

In Personnel Services Delivery Message (PSDM) 22-50, dated 13 June 2022, (corrected 27 June 2022), AFPC announced the CY22A U.S. Space Force (USSF) Colonel Line of the Space Force, Lieutenant Colonel Line of the Space Force – Operations (LSF-O), Lieutenant Colonel Line of the Space Force – Force Modernization (LSF-F), Major Line of the Space Force – Operations (LSF-

AFBCMR Docket Number BC-2023-02977

Work-Product

Controlled by: SAF/MRB

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Limited Dissemination Control: N/A

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O), and Major Line of the Space Force – Force Modernization (LSF-F) (F0622A/F0522A/F0422A) Central Selection Boards (CSBs) – ***Tentatively Convenes on 23 August 2022.***

In an undated letter, the Commander, Headquarters Space Operations Command, notified the applicant he was not selected for promotion by the CY22A Major F0422A LSF CSB. On 16 March 2023, the applicant acknowledged receipt.

On 27 September 2023, Air Force Personnel Center Officer Promotions (AFPC/DPMSPP) sent the applicant an email informing him AFPC directed he be considered by an SSB for promotion by the CY22A F0422A LSF-O CSB due to the recent verification of his absent Joint Service Commendation Medal.

For more information, see the excerpt of the applicant's record at Exhibit B and the advisory at Exhibit C.

APPLICABLE AUTHORITY/GUIDANCE

AFI 36-2406, *Officer and Enlisted Evaluations Systems*, 14 November 2019 (certified current, 16 March 2022), AFPC/DP2SPE (Military Evaluations) establishes and announces PRF eligibility criteria and administrative requirements for processing PRFs. The PRF accounting date determines the senior rater responsible for PRF preparation. The senior rater for the unit the eligible officer is assigned to on this date is the senior rater for the promotion cycle. For officers in grades lieutenant colonel and below, it is approximately 150 calendar days prior to the CSB convening date. Senior raters sign completed PRFs on or after the PRF cutoff date. The PRF cutoff date is 60 calendar days prior to the selection board, when final PRF processing begins. PRFs cannot be completed prior to this date. Senior raters submit all completed PRFs for quality review and ensure all PRFs are available for update into the Air Force Promotion Management System no later than 40 calendar days before the CSB.

Paragraph 10.1, The Evaluation Reports Appeal Board (ERAB) was established to provide an avenue of relief for correcting errors or injustices in evaluations at the lowest possible level. The first avenue of relief for correcting an evaluation is through the ERAB, which is accessible using vMPF (currently myFSS). The second and last avenue of relief is the Air Force Board for Correction of Military Records. Service members should exhaust all other avenues of relief prior to submitting their request to the Air Force Board for Correction of Military Records.

AIR FORCE EVALUATION

AFPC/DPMSSP (Officer Promotions) recommends denying the applicant's request. An investigation revealed the applicant is not eligible for SSB consideration based on his claim his PRF was accomplished by the incorrect senior rater. According to AFI 36-2406, the PRF Accounting Date is the date that determines the senior rater for PRF preparation. The senior rater for the unit the eligible officer is assigned to on this date is the senior rater for the promotion cycle. For lieutenant colonels and below, it is approximately 150 days prior to the CSB convening date. The convening date for the CY22 F0422A Major LSF-O CSB was 23 August 2022. "Day 150" for this board fell on 25 March 2022. At that time, the applicant was assigned to PAS code BU6FFSWV and the senior rater for that PAS code accomplished the applicant's PRF as required.

Notwithstanding, there is evidence of error or injustice on the applicant's absent Joint Service Commendation Medal. The award date for the medal is 1 June 2022, but the medal was not updated in the applicant's personnel records until 10 April 2023. Despite this delayed input, the medal is

eligible for consideration as the award effective date is prior to the board convening date of 23 August 2022. Accordingly, AFPC/DPMSP directed the applicant meet the F0422A LSF-O SSB for consideration for promotion to major.

The complete advisory opinion is at Exhibit C.

APPLICANT'S REVIEW OF AIR FORCE EVALUATION

The Board sent a copy of the advisory opinion to the applicant on 3 Oct 23 for comment (Exhibit D) but has received no response.

FINDINGS AND CONCLUSION

1. The application was timely filed.
2. The applicant did not exhaust all available non-judicial relief before applying to the Board.
3. After reviewing all Exhibits, the Board concludes the applicant is not the victim of an error or injustice. AFPC/DPMSP determined the applicant's Joint Service Commendation Medal was absent from his OSR during the CSB and granted SSB consideration on that basis as an administrative correction. Regarding the applicant's claim his PRF was not prepared by the correct senior rater, the Board finds the preponderance of the evidence does not substantiate his contentions. According to AFI 36-2406, the PRF is prepared by the senior rater responsible for the unit to which an eligible officer is assigned on the PRF accounting date. Additionally, senior raters sign completed PRFs on or after the PRF cutoff date which is 60 calendar days prior to the selection board, when final PRF processing begins. PRFs cannot be completed and signed prior to the PRF cutoff date. If an officer believes their PRF contains an error, they must first apply to the ERAB for correction. The applicant failed to provide evidence the contested PRF was not completed in accordance with the governing instruction, or that he applied to the ERAB for correction of the PRF prior to seeking relief through the Air Force Board for Correction of Military Records. Therefore, the Board recommends against correcting the applicant's record beyond that administratively corrected.

RECOMMENDATION

The Board recommends informing the applicant the evidence did not demonstrate material error or injustice, and the Board will reconsider the application only upon receipt of relevant evidence not already presented.

CERTIFICATION

The following quorum of the Board, as defined in Department of the Air Force Instruction (DAFI) 36-2603, *Air Force Board for Correction of Military Records (AFBCMR)*, paragraph 2.1, considered Docket Number BC-2023-02977 in Executive Session on 8 February 2024:

Work-Product	Panel Chair
Work-Product	Panel Member
Work-Product	Panel Member

All members voted against correcting the record. The panel considered the following:

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- Exhibit A: Application, DD Form 149, w/atchs, dated 12 July 2023.
- Exhibit B: Documentary evidence, including relevant excerpts from official records.
- Exhibit C: Advisory opinion, AFPC/DPMSSP, w/atch, dated 25 September 2023.
- Exhibit D: Notification of advisory, SAF/MRBC to applicant, dated 3 October 2023.

Taken together with all Exhibits, this document constitutes the true and complete Record of Proceedings, as required by DAFI 36-2603, paragraph 4.12.9.

9/2/2025

X

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Board Operations Manager, AFBCMR
Signed by: USAF

AFBCMR Docket Number BC-2023-02977

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