



Work-Product

## UNITED STATES AIR FORCE BOARD FOR CORRECTION OF MILITARY RECORDS

### RECORD OF PROCEEDINGS

IN THE MATTER OF:

DOCKET NUMBER: BC-2024-02433

Work-Product

COUNSEL: NONE

HEARING REQUESTED: YES

### APPLICANT'S REQUEST

Her home of record (HOR) be changed from Work-Product to Work-Product

### APPLICANT'S CONTENTIONS

The current address listed as her HOR is incorrect. Post separation she will be living in Work-Product

The applicant's complete submission is at Exhibit A.

### STATEMENT OF FACTS

The applicant is a former Air Force captain (O-3).

On 27 May 2020, according to AF Form 24, *Application for Appointment as Reserve of the Air Force or USAF without Component*, the applicant's HOR is listed as Work-Product.

According to Special Order Work-Product, dated 13 July 2020, the applicant was ordered to extended active duty (EAD). Her HOR is listed as Work-Product.

According to DD Form 214, *Certificate of Release or Discharge from Active Duty*, for the period 23 August 2020 to 22 August 2024, the applicant resigned from active duty and transferred to the Air Force Reserve. Her HOR is listed as Work-Product.

For more information, see the excerpt of the applicant's record at Exhibit B.

### APPLICABLE AUTHORITY

The Joint Travel Regulations (JTR), Appendix A, defines the HOR as the place recorded as the individual's home when appointed, commissioned, enlisted, inducted, or ordered into a tour of active duty. The JTR further states that a member may only change the HOR if a break in service exceeds one full day. Additionally, in instances of a bona fide error where the place originally named at the time of current entry into the service was not in fact the actual home, the correction must be fully justified and the home, as corrected, must be the member's actual home upon entering the service, and not a different place selected for the member's convenience.

**AFBCMR Docket Number BC-2024-02433**

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Controlled by: SAF/MRB

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Limited Dissemination Control: N/A

POC: [SAF.MRBC.Workflow@us.af.mil](mailto:SAF.MRBC.Workflow@us.af.mil)

According to the DD Form 214 Personnel Services Delivery Guide, the HOR on the application for appointment (AF Form 24, *Application for Appointment as Reserve of the Air Force or USAF without Component*) is used as the HOR on the DD Form 214 for active duty officers. As a secondary source, the HOR listed on the EAD order for the starting period of service recorded on the DD Form 214, block 12a (Date Entered Active Duty this Period), may be used.

## FINDINGS AND CONCLUSION

1. The application was timely filed.
2. The applicant exhausted all other available administrative remedies before applying to the Board.
3. After a careful review of the applicant's contentions and the available evidence of record, the Board is not convinced the applicant has provided sufficient evidence to conclude that she is the victim of an error or injustice. The HOR when the applicant entered EAD is listed as [Work-Product], and the applicant did not provide proof that her HOR was recorded in error. In addition, the applicant did not have a break in service of more than one full day; therefore, a change to the applicant's HOR is not authorized. In view of the foregoing, the Board recommends against correcting the applicant's records.
4. The applicant has not shown a personal appearance, with or without counsel, would materially add to the Board's understanding of the issues involved.

## RECOMMENDATION

The Board recommends informing the applicant the evidence did not demonstrate material error or injustice, and the Board will reconsider the application only upon receipt of relevant evidence not already presented.

## CERTIFICATION

The following quorum of the Board, as defined in Department of the Air Force Instruction (DAFI) 36-2603, *Air Force Board for Correction of Military Records (AFBCMR)*, paragraph 2.1, considered Docket Number BC-2024-02433 in Executive Session on 24 October 2024:

[Work-Product], Panel Chair

[Work-Product], Panel Member

[Work-Product], Panel Member

All members voted against correcting the record. The panel considered the following:

Exhibit A: Application, DD Form 149, w/atchs, dated 10 July 2024.

Exhibit B: Documentary Evidence, including relevant excerpts from official records.

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Taken together with all Exhibits, this document constitutes the true and complete Record of Proceedings, as required by DAFI 36-2603, paragraph 4.12.9.

9/28/2025

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Associate Director, AFBCMR

Signed by: USAF

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