

**UNITED STATES AIR FORCE
BOARD FOR CORRECTION OF MILITARY RECORDS**

RECORD OF PROCEEDINGS

IN THE MATTER OF:

DOCKET NUMBER: BC-2024-02790

COUNSEL:

HEARING REQUESTED:

APPLICANT'S REQUEST

She be granted retroactive Special Duty Assignment Pay (SDAP) for Military Training Instructor (MTI) duty.

APPLICANT'S CONTENTIONS

She was selected to be an MTI in January 2022. As MTIs, serving in a Special Duty Assignment, they are entitled to SDAP. However, she has not received SDAP since becoming an MTI. The error occurred on the reserve pay side, while she was on reserve orders, prior to being on her Air Guard Reserve tour. Her leadership escalated the case to higher headquarters, which granted approval in September 2023. However, errors in the paperwork delayed the process, leading to this request. Due to the nature of the job, SDAP is provided for a reason, and she firmly believes she has earned the additional compensation.

The applicant's complete submission is at Exhibit A.

STATEMENT OF FACTS

The applicant is a currently serving Air Force Reserve technical sergeant (E-6).

According to DAF Form 2096, *Classification/On-the-Job Training Action*, dated 10 April 2024, provided by the applicant, the applicant's commander approved and authorized the following:

- Action: Start SDAP
- Effective Date: 25 March 2022
- Rule Number: FY22 Rule 1
- Rate: SD-6 (\$450/month)
- DAFSC & CAFSC: 8B000
- Justification: Airmen have met all MTIS (Military Training Instructor School) requirements.

According to AF Form 938, *Request and Authorization for Active-Duty Training/Active Duty Tour*, dated 19 February 2022, provided by the applicant, the applicant was ordered to report to [State] on 9 April 2022 until 23 September 2022.

[REDACTED]

On 7 March 2022, according to an Air Force Reserve Orders Writing System printout, provided by the applicant, the applicant's orders were amended to change the start date from 9 April 2022 to 11 April 2022.

According to AF Form 910, *Enlisted Performance Report*, the applicant's duty title reflects Military Training Instructor for the period of 1 February 2021 thru 30 November 2022.

For more information, see the excerpt of the applicant's record at Exhibit B and the advisory at Exhibit C.

AIR FORCE EVALUATION

AFRC/A1KK (Reserve Service Commitment Policy), recommends granting the application. The Fiscal Year 2023 SDAP Table states MTIs are required to receive SDAP. The applicant's duty as an MTI met the requirements IAW AFI 36-3012, *Military Entitlements*, dated 23 August 2019, paragraphs 3.1.2 and 3.1.5. The applicant sought assistance from her local Finance office to initiate a Case Management System (CMS) case (case number [REDACTED] *Work-Product*) for retroactive SDAP from Defense Finance and Accounting Service (DFAS). However, the request was denied by DFAS, and the CMS case was ultimately closed.

The complete advisory opinion is at Exhibit C.

APPLICANT'S REVIEW OF AIR FORCE EVALUATION

The Board sent a copy of the advisory opinion to the applicant on 7 March 2025 for comment (Exhibit D) but has received no response.

FINDINGS AND CONCLUSION

1. The application was timely filed.
2. The applicant exhausted all available non-judicial relief before applying to the Board.
3. After reviewing all Exhibits, the Board concludes the applicant is the victim of an error or injustice. The Board concurs with the rationale and recommendation of AFRC/A1KK and finds a preponderance of the evidence substantiates the applicant's contentions. Therefore, the Board recommends correcting the applicant's records as indicated below.

RECOMMENDATION

The pertinent military records of the Department of the Air Force relating to APPLICANT be corrected to show the applicant will receive retroactive compensation for SDA IAW FY23 SDAP Table Rule 1, SD-6, in the amount of \$2,445.00. Issue the applicant an out of service voucher (Standard Form 1164, *Claim for Reimbursement for Expenditures on Official Business*). Start SDAP: 11 April 2022, End SDAP: 23 September 2022.

CERTIFICATION

The following quorum of the Board, as defined in Department of the Air Force Instruction (DAFI) 36-2603, *Air Force Board for Correction of Military Records (AFBCMR)*, paragraph 2.1, considered Docket Number BC-2024-02790 in Executive Session on 24 April 2025:

Work-Product

[Redacted], Panel Chair
[Redacted], Panel Member
[Redacted], Panel Member

All members voted to correct the record. The panel considered the following:

- Exhibit A: Application, DD Form 149, w/atchs, dated 5 August 2024.
- Exhibit B: Documentary evidence, including relevant excerpts from official records.
- Exhibit C: Advisory opinion, AFRC/A1KK, dated 10 January 2025.
- Exhibit D: Notification of advisory, SAF/MRBC to applicant, dated 19 February 2025.

Taken together with all Exhibits, this document constitutes the true and complete Record of Proceedings, as required by DAFI 36-2603, paragraph 4.12.9.

9/14/2025

X

[Redacted Signature]
Associate Director, AFBCMR
Signed by: USAF