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**UNITED STATES AIR FORCE  
BOARD FOR CORRECTION OF MILITARY RECORDS**

**RECORD OF PROCEEDINGS**

**IN THE MATTER OF:**

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**DOCKET NUMBER:** BC-2024-02857

**COUNSEL:** NONE

**HEARING REQUESTED:** NO

**APPLICANT’S REQUEST**

He be considered for promotion by a special board (SB) for the U0524A CY24 USAFR Lieutenant Colonel Line and Nonline Position Vacancy (PV) board.

**APPLICANT’S CONTENTIONS**

Due to an administrative oversight during the wing commander’s transition to command, the promotion recommendation form (PRF) deadline was inadvertently missed.

The applicant’s complete submission is at Exhibit A.

**STATEMENT OF FACTS**

The applicant is an Air Force Reserve major (O-4).

ARPC/PB memorandum, *ARPCM 24-04, CY24 Air Force Reserve Line and Nonline Lieutenant Colonel Promotion Selection Boards Convening Notice*, dated 5 Mar 24, states all PRFs are due 5 Jul 24 and late PV PRFs will not be accepted under any circumstances.

On 11 Jul 24, according to DAF Form 709, *Promotion Recommendation*, the applicant’s senior rater signed his PRF for U0524A PV board with a recommendation of “Definitely Promote.”

For more information, see the excerpt of the applicant’s record at Exhibit B and the advisory at Exhibit C.

**AIR FORCE EVALUATION**

ARPC/PB (Selection Board Secretariate) recommends granting the request. The applicant was eligible but missed the PV board due to an administrative error. Per ARPCM 24-04, PV nominations were due to ARPC no later than 45 days prior to the board convening, which required PRFs to be submitted by 5 Jul 24. The supporting documentation provided by the applicant reflects his senior rater’s intent to nominate him for the U0524A PV promotion; however, he signed and submitted his PRF on 11 Jul 24, after the due date.

The complete advisory opinion is at Exhibit C.

**APPLICANT’S REVIEW OF AIR FORCE EVALUATION**

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**AFBCMR Docket Number BC-2024-02857**

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The Board sent a copy of the advisory opinion to the applicant on 16 Sep 24 for comment (Exhibit D) but has received no response.

**FINDINGS AND CONCLUSION**

1. The application was timely filed.
2. The applicant exhausted all available non-judicial relief before applying to the Board.
3. After reviewing all Exhibits, the Board concludes the applicant is the victim of an error or injustice. The Board concurs with the rationale and recommendation of ARPC/PB and finds a preponderance of the evidence substantiates the applicant’s contentions. Due to an administrative error and no fault of the applicant, his PRF was signed and submitted after the PRF due date for PV nominations. Documentary evidence clearly indicates the senior rater’s intent to nominate the applicant for PV promotion consideration. Therefore, the Board recommends correcting the applicant’s records as indicated below.

**RECOMMENDATION**

The pertinent military records of the Department of the Air Force relating to APPLICANT be corrected to show he receive promotion consideration by a special board for the U0524A CY24 USAFR Lieutenant Colonel Line and Nonline Position Vacancy board.

**CERTIFICATION**

The following quorum of the Board, as defined in Department of the Air Force Instruction (DAFI) 36-2603, *Air Force Board for Correction of Military Records (AFBCMR)*, paragraph 2.1, considered Docket Number BC-2024-02857 in Executive Session on 6 Feb 25:

- Work-Product** Panel Chair
- Work-Product** Panel Member
- Work-Product** Panel Member

All members voted to correct the record. The panel considered the following:

- Exhibit A: Application, DD Form 149, w/atchs, dated 7 Aug 24.
- Exhibit B: Documentary evidence, including relevant excerpts from official records.
- Exhibit C: Advisory opinion, ARPC/PB, atchs, dated 12 Sep 24.
- Exhibit D: Notification of advisory, SAF/MRBC to applicant, dated 16 Sep 24.

Taken together with all Exhibits, this document constitutes the true and complete Record of Proceedings, as required by DAFI 36-2603, paragraph 4.12.9.

9/11/2025

X **Work-Product**

Board Operations Manager, AFBCMR  
Signed by: USAF