



Attorney-Client

UNITED STATES AIR FORCE BOARD FOR CORRECTION OF MILITARY RECORDS

RECORD OF PROCEEDINGS

IN THE MATTER OF:

DOCKET NUMBER: BC-2024-03883

Attorney-Client

COUNSEL: NONE

HEARING REQUESTED: NO

APPLICANT'S REQUEST

Thirty-nine (39) days of annual leave be transferred from the Regular Air Force (RegAF) to his current temporary Active Guard Reserve (AGR) tour.

APPLICANT'S CONTENTIONS

He exhausted his options with emails and phone calls to local comptroller squadrons (CPTS) and the National Guard Bureau financial management office (NGB/FM) to transfer his leave from RegAF. CPTS officials provided him with conflicting guidance on when the DAF Form 1089, *Leave Settlement Option*, should have been completed stating it should have been completed before his date of separation (DOS) or during his in-processing into the Air National Guard (ANG). His leave has not been paid out yet, and he would like to transfer the days to his current active duty tour. He understands the Department of the Air Force Instruction (DAFI) 36-3003, *Military Leave Program*, states that if a member does not elect to transfer leave prior to the change in status, then the leave will be sold. However, he communicated his intent to transfer his leave prior to starting his active tour in the ANG as shown in the Case Management System (CMS) cases initiated by CPTS and was not provided the correct information for completing DAF Form 1089 to facilitate the transfer in accordance with DAFI. It was not until the CMS case reached NGB/FM that the missing DAF Form 1089 was flagged.

The applicant's complete submission is at Exhibit A.

STATEMENT OF FACTS

The applicant is a currently serving ANG major (O-4).

On 23 May 2012, the applicant entered active duty in the RegAF. On 15 July 2024, the applicant resigned from active duty and transferred to the ANG. He was credited with 13 years, 1 month and 7 days of total active service and 1 year, 6 months and 1 day of Foreign Service. The narrative reason for separation reflects "Completion of Required Active Service."

According to the Retrieval Applications Web (RAW), the applicant's Date Initial Entry Reserve Forces reflect 16 July 2024. The "ANG ACDU" Tour start date reflects 1 September 2024.

The applicant's documentation provided by the applicant, dated 19 September 2024, reflects a leave balance on separation of 39.0.

For more information, see the excerpt of the applicant's record at Exhibit B and the advisory at Exhibit C.

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Controlled by: SAF/MRB

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Limited Dissemination Control: N/A

POC: SAF.MRBC.Workflow@us.af.mil

AIR FORCE EVALUATION

AFPC/DPMSSM (Records and Sustainment Programs) recommends granting the application. The applicant separated from the RegAF on 15 July 2024 and began a temporary AGR tour on 1 September 2024. Prior to the start of the AGR tour, the applicant requested the CPTS transfer 39 days of accrued leave. However, at the time of the request, the start date of the AGR tour was unknown. DAFI 36-3003, paragraph 7.9.2.4. states, "Members must settle their leave balances using the DAF Form 1089 prior to transferring statuses." On 15 August 2024, CPTS submitted a CMS inquiry to facilitate the leave transfer. The case was returned with a request for DAF Form 1089, but CPTS closed the case without attaching the required form. Subsequently, on 29 October 2024, the gaining CPTS submitted a new CMS inquiry with the completed DAF Form 1089 to transfer the leave to the ANG. However, the leave transfer was denied because the form had not been completed prior to the applicant's separation date, as required by DAFI 36-3003.

Based on the documentation provided by the applicant and a thorough analysis of the facts, there is sufficient evidence of an error or injustice. CPTS failed to inform the applicant prior to transitioning to the ANG that a DAF Form 1089 was required to transfer leave.

The complete advisory opinion is at Exhibit C.

APPLICANT'S REVIEW OF AIR FORCE EVALUATION

The Board sent a copy of the advisory opinion to the applicant on 7 February 2025 for comment (Exhibit D) but has received no response.

FINDINGS AND CONCLUSION

1. The application was timely filed.
2. The applicant exhausted all other available administrative remedies before applying to the Board.
3. After reviewing all Exhibits, the Board concludes the applicant is not the victim of an error or injustice. While the Board notes the comments of AFPC/DPMSSM in favor of granting relief, the Board believes a preponderance of the evidence fails to substantiate the applicant's contentions. In accordance with DAFI 36-3003, *Military Leave Program*, leave balances must be settled using DAF Form 1089 prior to transferring statuses. There is no evidence the proper documentation was submitted and approved prior to the applicant's date of separation from RegAF. Therefore, the Board recommends against correcting the applicant's records.

RECOMMENDATION

The Board recommends informing the applicant the evidence did not demonstrate material error or injustice, and the Board will reconsider the application only upon receipt of relevant evidence not already presented.

CERTIFICATION

The following quorum of the Board, as defined in DAFI 36-2603, *Air Force Board for Correction of Military Records (AFBCMR)*, paragraph 2.1, considered Docket Number BC-2024-03883 in Executive Session on 15 August 2025:

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, Panel Member

Attorney-Client

, Panel Chair

Attorney-Client

, Panel Member

All members voted against correcting the record. The panel considered the following:

Exhibit A: Application, DD Form 149, w/atchs, dated 12 November 2024.

Exhibit B: Documentary evidence, including relevant excerpts from official records.

Exhibit C: Advisory opinion, AFPC/DPMSSM, dated 6 February 2025.

Exhibit D: Notification of advisory, SAF/MRBC to applicant, dated 7 February 2025.

Taken together with all Exhibits, this document constitutes the true and complete Record of Proceedings, as required by DAFI 36-2603, paragraph 4.12.9.

12/1/2025

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Attorney-Client

Board Operations Manager, AFBCMR

Signed by: USAF

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