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UNITED STATES AIR FORCE BOARD FOR CORRECTION OF MILITARY RECORDS

RECORD OF PROCEEDINGS

IN THE MATTER OF:

DOCKET NUMBER: BC-2024-04262

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COUNSEL: NONE

HEARING REQUESTED: NO

APPLICANT'S REQUEST

She be considered by a special board (SB) for promotion to the grade of lieutenant colonel (O-5) by the U0524A, CY24 USAFR Lieutenant Colonel Line and Nonline Promotion Vacancy (PV) Board.

APPLICANT'S CONTENTIONS

Due to an administrative oversight by her wing and due to no fault of her own, her Promotion Recommendation Form (PRF) was not submitted in time to be considered by the PV board.

The applicant's complete submission is at Exhibit A.

STATEMENT OF FACTS

The applicant is a currently serving Air Force Reserve major (O-4).

In support of her request, the applicant provides a letter of support endorsed by her wing commander (WG/CC) dated 18 Dec 24. The letter states, due to no fault of the applicant the applicant's PRF was not submitted to the correct promotion board. It was an oversight by the wing.

The applicant provides her PRF for the U0524A PV board signed by her senior rater on 30 Jun 24.

For more information, see the excerpt of the applicant's record at Exhibit B and the advisory at Exhibit C.

AIR FORCE EVALUATION

ARPC/PB (Selection Board Secretariat) recommends granting the request for an SB for the U0524A, CY24 USAFR Lieutenant Colonel Line and Nonline PV Board. The PRF was signed and submitted on behalf of the senior rater by the applicant's servicing military personnel flight (MPF); however, it was submitted late. This was not the fault of the applicant.

In accordance with ARPCM 24-04, PV PRFs are due to ARPC no later than 45 days prior to the board convening date. The 45-day mark was on 5 Jul 24. As a result of not receiving the PRF by the due date, the applicant was marked ineligible to meet the PV board and subsequently did not meet the PV board.

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The applicant's leadership confirmed their intent was to submit the officer for PV, per the signed PRF, PRF submission and letter to the AFBCMR.

In accordance with AFI 36-2504, *Officer Promotion, Continuation, and Selective Early Removal in the Reserve of the Air Force*, the officer must occupy a position with an authorized grade higher than their current grade, the position must be funded for one full year from the board convening date and the officer must be the incumbent in the position for which nominated. The applicant met the eligibility criteria to meet the PV board.

The complete advisory opinion is at Exhibit C.

APPLICANT'S REVIEW OF AIR FORCE EVALUATION

The Board sent a copy of the advisory opinion to the applicant on 20 Feb 25 for comment (Exhibit D). In an email dated 13 Mar 25, the applicant acknowledged receipt and indicated she had nothing further to submit.

The applicant's complete response is at Exhibit E.

FINDINGS AND CONCLUSION

1. The application was timely filed.
2. The applicant exhausted all available non-judicial relief before applying to the Board.
3. After reviewing all Exhibits, the Board concludes the applicant is the victim of an error or injustice. The Board concurs with the rationale and recommendation of ARPC/PB and finds a preponderance of the evidence substantiates the applicant's contentions. Based on the evidence, it appears the applicant was not considered for promotion by the U0524A PV board due to an administrative error, although it was her senior rater's intent she be considered for promotion by the U0524A PV board. Therefore, the Board recommends correcting the applicant's records as indicated below.

RECOMMENDATION

The pertinent military records of the Department of the Air Force relating to APPLICANT be corrected to show she is approved for consideration by an SB for the U0524A, CY24 USAFR Lieutenant Colonel Line and Nonline Position Vacancy Board.

CERTIFICATION

The following quorum of the Board, as defined in Department of the Air Force Instruction (DAFI) 36-2603, *Air Force Board for Correction of Military Records (AFBCMR)*, paragraph 2.1, considered Docket Number BC-2024-04262 in Executive Session on 27 Mar 25:

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Work-Product	Panel Member
Work-Product	Panel Member

All members voted to correct the record. The panel considered the following:

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- Exhibit A: Application, DD Form 149, w/atchs, dated 18 Dec 24.
- Exhibit B: Documentary evidence, including relevant excerpts from official records.
- Exhibit C: Advisory opinion, ARPC/PB, dated D3 Jan 25.
- Exhibit D: Notification of advisory, SAF/MRBC to applicant, dated 20 Feb 25.
- Exhibit E: Applicant's response, dated 13 Mar 25.

Taken together with all Exhibits, this document constitutes the true and complete Record of Proceedings, as required by DAFI 36-2603, paragraph 4.12.9.

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