



Work-Product

**UNITED STATES AIR FORCE
BOARD FOR CORRECTION OF MILITARY RECORDS**

RECORD OF PROCEEDINGS

IN THE MATTER OF:

Work-Product

DOCKET NUMBER: BC-2025-00362

COUNSEL: NONE

HEARING REQUESTED: NO

APPLICANT’S REQUEST

She be awarded two additional points in Retirement/Retention (R/R) year 2021-2022 to qualify for a good year towards retirement.

APPLICANT’S CONTENTIONS

On 13 Jun 22, she worked for two no-pay, points only Inactive Duty Training (IDT) periods but the Unit Training Assembly Participation System (UTAPS) does not accurately reflect this; therefore, ARPC could not update her records. Her supervisor signed a memorandum for record attesting to the work done along with an AF Form 40A, *Record of Individual Inactive Duty Training*. She also provided emails she received that day. Due to this error, she did not accumulate enough points for a good year.

The applicant’s complete submission is at Exhibit A.

STATEMENT OF FACTS

The applicant is a currently serving Air Force Reserve (AFR) captain (O-3).

On 25 Jul 20, Reserve Order Work-Product indicates the applicant was appointed to the AFR in the grade of captain (O-3).

On 13 Jun 22, AF Form 40A, provided by the applicant, indicates she performed duty in a no pay, no points status for eight hours with a total number of points awarded as two. This form was signed by the applicant on 8 Oct 24 and signed by the certifying official on 9 Oct 24.

Dated 30 Jul 25, the applicant’s points credit summary under service history indicates she was only awarded 49 points for the period of 12 Jul 21 through 11 Jul 22. This resulted in a year of unsatisfactory service towards retirement.

For more information, see the excerpt of the applicant’s record at Exhibit B and the advisory at Exhibit C.

APPLICABLE AUTHORITY/GUIDANCE

AFBCMR Docket Number BC-2025-00362

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Controlled by: SAF/MRB
CUI Categories: Work-Product
Limited Dissemination Control: N/A
POC: SAF.MRBC.Workflow@us.af.mil

Per DoDI 1215.07, *Service Credit for Reserve Retirement*, Section 3, paragraph 3.1, pursuant to Chapter 1223 of Title 10, U.S.C., a qualifying year of creditable service toward a non-regular retirement is a full-year, as described in paragraphs 3.1.b. and 3.1.c, *Establishing and Adjusting Anniversary Years*, during which a member of an Active Component (AC) or Reserve Component (RC) is credited with at least 50 retirement points. Accumulating 20 such years, except as otherwise provided by law, is one requirement necessary to qualify for non-regular retired pay. Establishing an anniversary year is the date the Service member entered into active service or active status in a Reserve Component (RC) and will not change unless the Service member has a break in service.

AIR FORCE EVALUATION

HQ RIO/IRO recommends granting the application finding evidence of an error or injustice. The applicant stated she conducted two no pay IDTs at her unit and provided an AF Form 40A showing her participation. She also provided email traffic and a UTAPS printout as supporting documents. Per DAFMAN 36-2136, *Reserve Personnel Participation*, paragraph 4.12.1.5, a member's request for non-paid points must be processed into UTAPS or by their servicing personnel office into their Point Credit Accounting and Reporting System (PCARS) within the Military Personnel Delivery System (MilPDS) no later than two months after the member's R/R closeout to be credited for satisfactory service. Since the applicant did not provide the AF Form 40A within two months of participation, the points could not be awarded.

The complete advisory opinion is at Exhibit C.

APPLICANT'S REVIEW OF AIR FORCE EVALUATION

The Board sent a copy of the advisory opinion to the applicant on 2 Apr 25 for comment (Exhibit D) but has received no response.

FINDINGS AND CONCLUSION

1. The application was timely filed.
2. The applicant exhausted all other available administrative remedies before applying to the Board.
3. After reviewing all Exhibits, the Board concludes the applicant is the victim of an error or injustice. The Board concurs with the rationale and recommendation of HQ RIO/IRO and finds a preponderance of the evidence substantiates the applicant's contentions. Specifically, the applicant provided evidence showing she performed two IDT periods on 13 Jun 22. Therefore, the Board recommends correcting the applicant's records as indicated below.

RECOMMENDATION

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The pertinent military records of the Department of the Air Force relating to APPLICANT be corrected to show on 13 Jun 22, she was awarded two IDT points for R/R year 2021-2022.

CERTIFICATION

The following quorum of the Board, as defined in Department of the Air Force Instruction (DAFI) 36-2603, *Air Force Board for Correction of Military Records (AFBCMR)*, paragraph 2.1, considered Docket Number BC-2025-00362 in Executive Session on 20 Nov 25:

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| Work-Product | Panel Chair |
| Work-Product | Panel Member |
| Work-Product | Panel Member |

All members voted to correct the record. The panel considered the following:

- Exhibit A: Application, DD Form 149, w/atchs, dated 26 Dec 24.
- Exhibit B: Documentary evidence, including relevant excerpts from official records.
- Exhibit C: Advisory opinion, HQ RIO/IRO, dated 31 Mar 25.
- Exhibit D: Notification of advisory, SAF/MRBC to applicant, dated 2 Apr 25.

Taken together with all Exhibits, this document constitutes the true and complete Record of Proceedings, as required by DAFI 36-2603, paragraph 4.12.9.

12/30/2025

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Board Operations Manager, AFBCMR
Signed by: USAF

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