

SUMMARY: The Applicant was discharged on November 6, 2024 in accordance with Department of the Air Force Instruction 36-3211, Military Separations, with an Uncharacterized / Entry Level Separation Service Characterization for Entry Level Performance and Conduct. The Applicant appealed for a change to the Reentry Code.

The Applicant requested the Board be completed based on a Record Review. The Board was conducted on February 5, 2026. The Applicant was not represented by counsel.

The attached examiner's brief (provided to applicant only), extracted from available service records, contains pertinent data regarding the circumstances and character of the Applicant's military service.

DISCUSSION: The Discharge Review Board (DRB), under its responsibility to examine the propriety and equity of an Applicant's discharge, is authorized to change the Characterization of Service and the Narrative Reason for discharge if such changes are warranted. If applicable, the Board can also change the Applicant's Reentry Code. In reviewing discharges, the Board presumes regularity in the conduct of governmental affairs unless there is substantial credible evidence to rebut the presumption, to include evidence submitted by the Applicant. The Board completed a thorough review of the circumstances that led to the discharge and the discharge process to determine if the discharge met the pertinent standards of equity and propriety.

The Applicant's record of service included the following documented misconduct leading up to their discharge:

- Letter of Reprimand for involvement in domestic altercation
- Letter of Reprimand for failure to report at the appointed time and lying
- Letter of Counseling for failure to adhere to appearance guideline
- Letter of Counseling for failure to report at the appointed time

The documentary evidence the Board considered as part of the review includes, but is not limited to the DD Form 293, *Application for the Review of Discharge from the Armed Forces of the United States*, and any additional documentation submitted by Applicant and/or counsel; the Applicant's personnel file from the Automated Records Management System (ARMS); and the DRB Brief detailing the Applicant's service information and a summary of the case.

The Applicant stated they believed the circumstances surrounding their separation were impulsive and voluntary. They stated they were facing personal challenges that warrants reconsiderations. Since separation the Applicant state they have reflected deeply on their commitment to the Air Force and have taken steps to demonstrate their readiness to reenlist.

The DRB determined the discharge was proper and equitable. An administrative review revealed a pattern of misconduct within a four-month timeframe, resulting in multiple disciplinary actions. These included two letters of counseling and two letters of reprimand for offenses such as failure to report on time, dishonesty, non-compliance with appearance standards, and involvement in a domestic dispute. Although the Applicant expressed a desire to reverse the separation and asserted their readiness to serve, they failed to provide the Board with sufficient evidence to support their claims. As a result, the Board denied the request to change the Applicant's reentry code.

Additionally, the Board considered the factors laid out in the attachment to the Under Secretary of Defense memorandum, *Guidance to Military Discharge Review Boards and Boards for Correction of Military/Naval Records Regarding Equity, Injustice, or Clemency Determinations*, dated 25 June 2018, known as the "Wilkie

Memo.” The Board considered the factors listed in paragraphs (6)(a)-(6)(l) and (7)(a)-(7)(r) of this memorandum and found no evidence of inequity or impropriety.

FINDING AND CONCLUSION: After a thorough review of the available evidence, to include the Applicant’s issues, summary of service, service/medical record entries, and discharge process, the Board found the discharge was proper and equitable. The DRB voted unanimously to *deny* the Applicant’s request. Therefore, the awarded Service Characterization shall remain “Uncharacterized / Entry Level Separation,” the Narrative Reason for separation shall remain Entry Level Performance and Conduct, and the Reentry Code shall remain 2C. The DRB results were approved by the Presiding Officer on February 5, 2026.

Should the Applicant wish to appeal this decision, the Applicant must request a personal appearance before this Board before applying for relief to the Air Force Board for Correction of Military Records (AFBCMR). In accordance with DAFI 36-2603, *Air Force Board for Correction of Military Records*, all Applicants before the AFBCMR must first exhaust available administrative avenues of relief before applying to the AFBCMR, otherwise their AFBCMR case will be administratively closed until such time that the Applicant avails themselves of the available avenue of relief. Therefore, should the Applicant wish to appeal this decision, they must first exercise their right to make a personal appearance before the AFDRB.

Instructions on how to appeal an AFDRB decision can be found at <https://afrbportal.azurewebsites.us>

If desired, the Applicant can request a list of the Board members and their votes by writing to:

Air Force Review Boards Agency
Attn: Discharge Review Board
3351 Celmers Lane
Joint Base Andrews, MD 20762-6435

Attachment:
Examiner's Brief (Applicant Only)