

**SUMMARY:** The Applicant was discharged on September 29, 2014 in accordance with Air Force Instruction 36-3208, Administrative Separation of Airmen, with an Honorable Service Characterization for Completion of Required Active Service. The Applicant appealed for a change to the Narrative Reason for separation and a change to the Reentry Code.

The Applicant requested the Board be completed based on a Record Review. The Board was conducted on 17 February 2026. The Applicant was represented by counsel.

The attached examiner's brief (provided to applicant only), extracted from available service records, contains pertinent data regarding the circumstances and character of the Applicant's military service.

**DISCUSSION:** The Discharge Review Board (DRB), under its responsibility to examine the propriety and equity of an Applicant's discharge, is authorized to change the Characterization of Service and the Narrative Reason for discharge if such changes are warranted. If applicable, the Board can also change the Applicant's Reentry Code. In reviewing discharges, the Board presumes regularity in the conduct of governmental affairs unless there is substantial credible evidence to rebut the presumption, to include evidence submitted by the Applicant. The Board completed a thorough review of the circumstances that led to the discharge and the discharge process to determine if the discharge met the pertinent standards of equity and propriety.

The documentary evidence the Board considered as part of the review includes, but is not limited to the DD Form 293, *Application for the Review of Discharge from the Armed Forces of the United States*, and any additional documentation submitted by Applicant and/or counsel; the Applicant's personnel file from the Automated Records Management System (ARMS); and the DRB Brief detailing the Applicant's service information and a summary of the case.

Through counsel, the Applicant contends they received notice that a Quality Force Review Board (QFRB) convened and determined they would not be selected for retention. As a result, the Applicant was given a mandatory separation date, discharged with an Honorable service characterization, and his narrative reason was "Completion of Required Active Service." The Applicant claims the QFRB memorandum included an Individual Ready Reserve (IRR) agreement which they completed and returned to the MPF. However, the IRR was never recorded in their records, and the Applicant no longer has a copy of it. Since the discharge from the Air Force, the Applicant enlisted in the Army and contends the Air Force committed a material error by not processing the IRR paperwork which is impacting their career in the Army. The Applicant's goal is to become a Warrant Officer in the Army, and it would be beneficial for the type of separation to be changed to "Release from Active Duty" and/or "Addition of MSO."

The DRB determined The QFRB considered all Airmen (except those in retirement sanctuary – greater than or equal to 18 years of service and less than 20 years of service as of 30 September 2014) with specified negative Reporting Identifiers (RIs), Reenlistment Eligibility (RE) codes, Assignment Availability Codes (AACs), or Grade Status Reasons (GSRs). Based on the applicant's UIF and Control Roster they were not retained by the QFRB and had a 29 September 2014 mandatory separation date established. They were discharged with an honorable service characterization for completion of active service. Since the applicant had less than 6 years in service, he was not eligible for placement in the IRR, which was stated in the memo they received. Furthermore, the DRB does not have the authority to change the Narrative Reason to what the Applicant is requesting.

**FINDING AND CONCLUSION:** After a thorough review of the available evidence, to include the Applicant's issues, summary of service, service/medical record entries, and discharge process, the Board found

the discharge was proper and equitable. The DRB voted unanimously to *deny* the Applicant's request. Therefore, the awarded Service Characterization shall remain "Honorable," the Narrative Reason for separation shall remain Completion of Required Active Service, and the Reentry Code shall remain 3K. The DRB results were approved by the Presiding Officer on March 12, 2026.

Should the Applicant wish to appeal this decision, the Applicant must request a personal appearance before this Board before applying for relief to the Air Force Board for Correction of Military Records (AFBCMR). In accordance with DAFI 36-2603, *Air Force Board for Correction of Military Records*, all Applicants before the AFBCMR must first exhaust available administrative avenues of relief before applying to the AFBCMR, otherwise their AFBCMR case will be administratively closed until such time that the Applicant avails themselves of the available avenue of relief. Therefore, should the Applicant wish to appeal this decision, they must first exercise their right to make a personal appearance before the AFDRB.

Instructions on how to appeal an AFDRB decision can be found at <https://afrbportal.azurewebsites.us>

If desired, the Applicant can request a list of the Board members and their votes by writing to:

Air Force Review Boards Agency  
Attn: Discharge Review Board  
3351 Celmers Lane  
Joint Base Andrews, MD 20762-6435

Attachment:  
Examiner's Brief (Applicant Only)