

**DEPARTMENT OF HOMELAND SECURITY  
BOARD FOR CORRECTION OF MILITARY RECORDS**

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Application for the Correction of  
the Coast Guard Record of:

**FINAL DECISION  
BCMR Docket No. 2012-189**

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**SUMMARY OF THE RECORD**

The applicant asked the Board to correct his discharge form DD 214 by entering his rating—electrician’s mate—and number of years of service in block 11. That block currently states “NA” for not applicable. The applicant’s rate, EMCS (senior chief electrician’s mate), appears in block 4.a. on the DD 214; his years of service and date of rank appear in block 12; and his education and training appear in blocks 14 and 18.

On December 17, 2012, in response to the applicant’s request, the Coast Guard Personnel Service Center (PSC) issued a DD 215 correcting block 11 of the applicant’s DD 214 to show “Electrician’s Mate—22 years and 06 months.” In so doing, PSC ignored COMDTINST M1900.4D, the manual for preparing DD 214s, which states that for all enlisted members, block 11 of a DD 214 should show “NA” because the information that would be shown in that block for an officer appears in other blocks on the DD 214 for enlisted members. The Judge Advocate General submitted a photocopy of this DD 215 to the Board with the applicant’s military record and recommended that the Chair administratively close the case without Board action. However, no original copy of the DD 215 appears in the applicant’s military record, and inquiries to the Coast Guard by the BCMR staff have failed to resolve the discrepancies.

**FINDINGS AND CONCLUSIONS**

Chapter 1.E. of COMDTINST M1900.4D states that for all enlisted members, block 11 of a DD 214 should show “NA” because the information that would be shown in that block for an officer—the officer’s skill rating and years of service—appears in other blocks on the DD 214 for enlisted members. Therefore, the DD 215 issued by PSC in response to the application is erroneous, and the applicant’s request should be (or should have been) denied because the “NA” entry in block 11 on his DD 214 is correct. However, while the DD 215 may have been scanned into an electronic record, PSC did not enter a copy of it in the applicant’s paper military record, which must be returned to the National Personnel Records Center in St. Louis. Because the applicant’s DD 214 is correct as is, his application should be denied and his military record should be returned to St. Louis without the DD 215. In addition, PSC should remove and destroy any extant electronic or paper copies of the DD 215.

**[ORDER AND SIGNATURES APPEAR ON NEXT PAGE]  
ORDER**

The application of [REDACTED] USCG (Retired), for correction of his military record is denied, and the Coast Guard shall expunge and destroy any electronic or paper DD 215s dated December 17, 2012, from his record.

April 25, 2013  
Date

