

**DEPARTMENT OF HOMELAND SECURITY  
BOARD FOR CORRECTION OF MILITARY RECORDS**

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Application for the Correction of  
the Coast Guard Record of:

**FINAL DECISION  
BCMR Docket No. 2015-100**

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**SUMMARY OF THE RECORD**

The applicant asked the Board to create a DD 214 documenting her service in the Coast Guard Reserve. She stated that she needs it because she applied for a [REDACTED] in her state of residency and they requested a copy of her DD 214. The applicant's record shows that she enlisted in the Coast Guard Reserve on June 30, 2011, and although she received multiple orders to initial active duty for training (IADT), all of them were canceled. Why they were canceled is not clear in the record. She was honorably discharged on October 11, 2013, for the convenience of the government. While in the Reserve, she had served on ADT for a few short, non-consecutive periods totaling one month and fourteen days.

On October 2, 2015, the Judge Advocate General of the Coast Guard submitted an advisory opinion recommending that the Board grant alternative relief in accordance with a memorandum submitted by Commander, Personnel Service Center (PSC). PSC argued that the applicant is not eligible to receive a DD 214 because under COMDTINST M1900.4D, reservists who do not serve at least 90 days on continuous active duty are ineligible to receive a DD 214. As alternative relief, PSC stated that it can provide the applicant with a Statement of Creditable Service to document her military service and a Reserve discharge certificate.

**FINDINGS AND CONCLUSIONS**

COMDTINST M1900.4D contains the Coast Guard's instructions for preparing DD 214s, and Article 1.B.10. of the instruction states that reservists released from a period of continuous active duty for training (ADT) of less than 90 days are ineligible to receive a DD 214. The record shows that although the applicant was in the Reserve for a little more than two years, she never served at least 90 continuous days on active duty—the minimum required for preparation of a DD 214 under COMDTINST M1900.4D. The Board notes that although she received multiple orders for IADT which, if completed, would have lasted more than 90 days, these orders were canceled. Accordingly, the Board finds that the applicant's request for a DD 214 should be denied, but the Coast Guard should issue her a Statement of Creditable Service and a decorative Reserve discharge certificate.

**(ORDER AND SIGNATURES ON NEXT PAGE)**

**ORDER**

The application of former SN [REDACTED], USCGR, for correction of her military record is denied, but the Coast Guard shall issue her a Statement of Creditable Service and a Reserve discharge certificate.

February 26, 2016

