



DEPARTMENT OF THE NAVY  
BOARD FOR CORRECTION OF NAVAL RECORDS  
701 S. COURTHOUSE ROAD, SUITE 1001  
ARLINGTON, VA 22204-2490

██████████  
Docket No. 4915-24  
Ref: Signature Date

From: Chairman, Board for Correction of Naval Records  
To: Secretary of the Navy

Subj: REVIEW OF NAVAL RECORD OF ██████████  
XXX XX ██████/█████ USMC

Ref: (a) Title 10 U.S.C. § 1552  
(b) MCO 1900.16 (MARCORSEPMAN)

Encl: (1) DD Form 149 w/enclosures  
(2) Administrative Remarks (Page 11) 6105 counseling entry [Undated]  
(3) CO, ██████████ of 30 Apr 24

1. Pursuant to the provisions of reference (a), Subject, hereinafter referred to as Petitioner, filed enclosure (1) with the Board for Correction of Naval Records (Board), requesting that his naval record be corrected to remove an Administrative Remarks (Page 11) 6105 counseling entry.

2. The Board, consisting of ██████████, ██████████, and ██████████, reviewed Petitioner's allegations of error and injustice on 7 May 2024, and pursuant to its regulations, determined that the corrective action indicated below should be taken on the available evidence of record. Documentary material considered by the Board consisted of the enclosures, relevant portions of the naval records, and applicable statutes, regulations, and policies.

3. The Board, having reviewed all the facts of record pertaining to Petitioner's allegations of error and injustice, finds as follows:

a. Before applying to this Board, Petitioner exhausted all administrative remedies available under existing law and regulations within the Department of the Navy.

b. Petitioner was issued an undated Page 11 (6105) counseling entry for violation of integrity, judgement, and leadership. Petitioner signed the entry and elected not to submit a written rebuttal. See Enclosure (2).

c. On 24 April 2024, the Commanding Officer (CO), ██████████, ██████████ favorably endorsed Petitioner's request for removal of the counseling entry. The CO indicates that the counseling entry was erroneously entered into Petitioner's Official Military Personnel File (OMPF) and that the Petitioner was verbally counseled on the deficiency listed in the counseling entry and has since taken corrective action. See Enclosure (3).

d. Petitioner contends that due to administrative oversight the counseling entry was entered into her official record and was not intended to be processed.

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XXX XX [REDACTED] USMC

## CONCLUSION

Upon review and consideration of all the evidence of record, the Board finds the existence of an error warranting relief. The Board noted the counseling entry was issued in accordance with reference (b). However, the Board relied heavily upon the advocacy letter from CO who issued the counseling entry to concluded the counseling entry was erroneously uploaded to her official record. Thus, the Board determined the counseling entry to be an error and concluded that the contested Page 11 shall be removed from Petitioner's official military personnel file.

## RECOMMENDATION

In view of the above, the Board directs the following corrective action.

Petitioner's naval record be corrected by removing enclosure (2).

4. It is certified that a quorum was present at the Board's review and deliberations, and that the foregoing is a true and complete record of the Board's proceedings in the above entitled matter.

5. Pursuant to the delegation of authority set out in Section 6(e) of the revised Procedures of the Board for Correction of Naval Records (32 Code of Federal Regulation, Section 723.6(e)) and having assured compliance with its provisions, it is hereby announced that the foregoing corrective action, taken under the authority of reference (a), has been approved by the Board on behalf of the Secretary of the Navy.

5/22/2024

