



**DEPARTMENT OF THE NAVY**  
BOARD FOR CORRECTION OF NAVAL RECORDS  
701 S. COURTHOUSE ROAD, SUITE 1001  
ARLINGTON, VA 22204-2490

[REDACTED]  
Docket No. 943-25  
Ref: Signature Date

From: Chairman, Board for Correction of Naval Records  
To: Secretary of the Navy

Subj: REVIEW OF NAVAL RECORD ICO [REDACTED]  
[REDACTED]

Ref: (a) Title 10 U.S.C. § 1552  
(b) The Joint Travel Regulations (JTR)

Encl: (1) DD Form 149 w/attachments  
(2) Advisory opinion by NPPSC memo 7220 N1, 27 Feb 25  
(3) Subject's naval record

1. Pursuant to the provisions of reference (a), Subject, hereinafter referred to as Petitioner, filed enclosure (1) with the Board for Correction of Naval Records (Board), requesting that his naval record be corrected to show Petitioner was reimbursed \$999.80 for commercial airfare.

2. The Board, consisting of [REDACTED] reviewed Petitioner's allegations of error and injustice on 15 July 2025 and pursuant to its regulations, determined that the corrective action indicated below should be taken on the available evidence of record. Documentary material considered by the Board consisted of the enclosures, relevant portions of Petitioner's naval record, and applicable statutes, regulations, and policies.

3. Before applying to this Board, Petitioner exhausted all administrative remedies available under existing law and regulations within the Department of the Navy. The Board, having reviewed all the facts of record pertaining to Petitioner's allegations of error and injustice finds as follows:

a. In accordance with reference (b), 020207 - Reimbursement for Commercial Transportation. E. Reimbursement When a TMC [Travel Management Company] Is Available but Not Used. When a TMC is available but not used by a traveler, reimbursement for transportation costs is limited to the amount that the Government would have paid if the arrangements had been made directly through a TMC. Transaction fees are not reimbursable, as it should be extremely rare that a TMC is not available. Reimbursement When a TMC Is Not Available. When the AO [Authorizing/Order-Issuing Official or Approving Official] certifies that a TMC is not available to arrange the required official transportation, the traveler receives reimbursement for the actual authorized or approved transportation costs, including the transaction fee. The total transportation reimbursement must not exceed the policy-constructed fare that meets mission requirements.

b. On 13 March 2024, Petitioner was issued BUPERS Orders with the following remarks "Official Active Duty for Operational Support Orders for [Petitioner], USNR, [REDACTED] [REDACTED] "Per reference (a), you are hereby ordered to report for active duty for operational support under the authority of Title 10 USC Section 12301 (d) and IAW references (b) through (e). Period of

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[REDACTED]

duty: 01Apr24 to 30Sep24 depart place from which called (or ordered) to active duty (PLEAD) NET 01Apr24.” Petitioner’s ultimate activity was [REDACTED] for active duty for operational support purposes with an effective date of arrival of 2 April 2024.

c. Purchase date of flight (Payment Summary) listed total charge of \$1,769.80 on 23 March 2024, with a departure date of 31 March 2024 from Raleigh to Tokyo.

d. On 9 August 2024, Travel Voucher Summary (DO Voucher No. B68946) was prepared and paid on 13 August 2024 with a Start Date of 1 April 2024, End Date of 2 April 2024, Detach Date of 1 April 2024, and Report date 2 April 2024. Advances/Prior Payments: \$0.0, Total Entitlement \$770.00, Total Charged to Acct. Class \$770.00, Total Amount Payable \$770.00, and Due Employee \$770.00. Remarks: “GOVT RATE OF AIRFARE 770.00.”

e. Petitioner was released from active duty for Special Work (ADSW) with an honorable character of service and was issued a Certificate of Release or Discharge from Active Duty (DD Form 214) for the period of 1 April 2024 to 30 September 2024 upon completion of required active service.

f. On 8 October 2024, Travel Voucher Summary (DO Voucher No. B37715) was prepared and paid on 9 October 2024 with a Start Date of 30 September 2024, End Date of 30 September 2024, Detach Date of 30 September 2024, and Report date 30 September 2024. Advances/Prior Payments: \$0.0, Total Entitlement \$96.00, Total Charged to Acct. Class \$96.00, Total Amount Payable \$96.00, and Due Employee \$96.00.

g. On 5 December 2024, Memorandum for the Record was written by D. S. [M], I BM2 [D.M.], AO for NRC Raleigh, on or around March 29th 2023, instructed [Petitioner] to purchase a flight ticket to [REDACTED] using ww.americanforcetravel.com in order to meet orders report date of April 1 2023, to [REDACTED] using his Government Travel Card, due to travel requirements within 72 hours for ADOS [Active Duty for Operational Support] travel OCONUS [Outside the Continental United States]. Commercial travel permission was given due to this time constraint. With the Sailor being a Reservist, TMC nor SATO could not book his travel, assistance was not available due to his Active Duty orders not having available time to book OCONUS travel.

h. On 15 January 2025, Case status closed PER 14 January 2025 comment from [L.B]. “This is a duplicate claim, so I closed the case.” Furthermore, the following description was listed: “Please process member's travel claim - supplemental for remainder of flight cost IAW JTR page 2-18 (included) memo from AO included as KSD. - May need to be forwarded to TSC Yokosuka. member requesting remainder of flight expense only.”

## CONCLUSION

Upon review and consideration of all the evidence of record, and especially in light of the contents of enclosure (2), the Board finds the existence of an injustice warranting the following corrective action. In accordance with reference (b), when the AO certifies that a TMC is not available to arrange the required official transportation, the traveler receives reimbursement for the actual authorized or approved transportation costs, including the transaction fee. The Board concluded that Petitioner received Official Active Duty for Operational Support Orders and was directed by the authorizing

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official at the NRC to purchase his commercial airfare due to travel requirements within 72 hours for ADOS travel OCONUS. Petitioner was only reimbursed \$770.00, the government rate set by Navy Passenger Transportation Office, leaving \$999.80 unpaid to Petitioner. The Board determined that due to Petitioner's circumstances and prior approval by the AO, relief is warranted.

#### RECOMMENDATION

That Petitioner's naval record be corrected, where appropriate, to show that:

Petitioner received approval by cognizant authority to purchase personally procured airfare on 23 March 2024 when a TMC was not available.

Note: Petitioner will submit a supplemental travel claim with all required documents to include a copy of this letter through appropriate administrative channels for the actual transportation costs, including the transaction fee reimbursement. Settlement of claim is chargeable to the line of accounting on the Petitioner's BUPERS orders: issued on 13 March 2024.

A copy of this report of proceedings will be filed in Petitioner's naval record.

4. It is certified that a quorum was present at the Board's review and deliberations, and that the foregoing is a true and complete record of the Board's proceedings in the above titled matter.

5. Pursuant to the delegation of authority set out in Section 6(e) of the revised Procedures of the Board for Correction of Naval Records (32 Code of Federal Regulations, Section 723.6(e)), and having assured compliance with its provisions, it is hereby announced that the foregoing corrective action, taken under the authority of the reference, has been approved by the Board on behalf of the Secretary of the Navy.

7/25/2025

