



DEPARTMENT OF THE NAVY
BOARD FOR CORRECTION OF NAVAL RECORDS
701 S. COURTHOUSE ROAD, SUITE 1001
ARLINGTON, VA 22204-2490

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Docket No. 1407-25
Ref: Signature Date

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Dear Petitioner:

This is in reference to your application for correction of your naval record pursuant to Section 1552 of Title 10, United States Code. After careful and conscientious consideration of relevant portions of your naval record and your application, the Board for Correction of Naval Records (Board) found the evidence submitted insufficient to establish the existence of probable material error or injustice. Consequently, your application has been denied.

Although your application was not filed in a timely manner, the Board found it in the interest of justice to waive the statute of limitations and consider your application on its merits. A three-member panel of the Board, sitting in executive session, considered your application on 6 August 2025. The names and votes of the members of the panel will be furnished upon request. Your allegations of error and injustice were reviewed in accordance with administrative regulations and procedures applicable to the proceedings of this Board. Documentary material considered by the Board consisted of your application, together with all material submitted in support thereof, relevant portions of your naval record and applicable statutes, regulations and policies, as well as the Advisory Opinion (AO) provided by the Navy Personnel Command (PERS-32) on █. Although you were afforded an opportunity to submit a rebuttal, you chose not to do so.

The Board determined your personal appearance, with or without counsel, would not materially add to their understanding of the issues involved. Therefore, the Board determined a personal appearance was not necessary and considered your case based on the evidence of record.

The Board carefully considered your request to correct your Performance Summary Record (PSR) to reflect the information updated by █, in his Letter-Supplement dated 21 May 2018¹. You contend the PSR should be updated in order to avoid the “risk of this information not being adequately updated manually on [your] PSR and briefed by the Statutory / APPLY Board briefer.”

¹ In addition to correcting block 41, the Letter-Supplement changed blocks 42 and 43 to reflect “Early Promote” and “1 of 2.”

The Board, however, substantially concurred with the AO. Specifically, the Board noted the use of a Letter-Supplement is the preferred means of revising a fitness report when the report has been filed in the official military personnel file (OMPF). Further, the Board noted BUPERSINST 1610.10D states the supplemental material does not replace the original report on the member's OMPF nor does it change the information listed on the member's PSR; it only supplements the original report. Additionally, the Board considered your concern regarding how a statutory / APPLY board would view the PSR but noted PERS-32 confirmed that the "SUPP" annotation does appear on your PSR; indicating that supplementary material has been placed in the image file. Based on the available evidence, the Board, substantially concurring with the AO, determined the use of a Letter-Supplement which is annotated on the PSR is not an error or an injustice. Accordingly, given the totality of the circumstances, the Board determined that your request does not merit relief.

You are entitled to have the Board reconsider its decision upon submission of new matters, which will require you to complete and submit a new DD Form 149. New matters are those not previously presented to or considered by the Board. In this regard, it is important to keep in mind that a presumption of regularity attaches to all official records. Consequently, when applying for a correction of an official naval record, the burden is on the applicant to demonstrate the existence of probable material error or injustice.

Sincerely,

8/26/2025

