



DEPARTMENT OF THE NAVY
BOARD FOR CORRECTION OF NAVAL RECORDS
701 S. COURTHOUSE RD
ARLINGTON, VA 22204

Docket No. 6208-25
Ref: Signature Date

Dear Petitioner:

This is in reference to your application for correction of your naval record pursuant to Section 1552 of Title 10, United States Code. After careful and conscientious consideration of relevant portions of your naval record and your application, the Board for Correction of Naval Records (Board) found the evidence submitted insufficient to establish the existence of probable material error or injustice. Consequently, your application has been denied.

A three-member panel of the Board, sitting in executive session, considered your application on 29 April 2026. The names and votes of the members of the panel will be furnished upon request. Your allegations of error and injustice were reviewed in accordance with administrative regulations, and procedures applicable to the proceedings of this Board. Documentary material considered by the Board consisted of your application, together with all material submitted in support thereof, relevant portions of your naval record, and applicable statutes, regulations, and policies, as well as the 11 July 2025 advisory opinion (AO) provided by Navy Personnel Command (NPC), and your response to the AO.

The Board determined your personal appearance, with or without counsel, would not materially add to their understanding of the issues involved. Therefore, the Board determined a personal appearance was not necessary and considered your case based on the evidence of record.

The Board carefully considered your request to remove a fitness report covering the period of 22 July 2022 to 30 September 2022 from your Official Military Personnel File (OMPF). You requested to with a corrected copy, that includes a closing statement in Block 41, and to remove two duplicate supplemental letters, dated 7 and 23 September 2023. Additionally, you asked to either include the corrected fitness report as a supplemental report or backdate the remaining letter supplement to an effective date of 29 December 2022. The Board also reviewed your contention that command staff inadvertently truncated the closing line of Block 41 when electronically saving the approved report. Although your Commanding Officer attempted to correct this error, the incorrect fitness report was filed, resulting in the creation of supplemental letters.

The Board, however, substantially concurred with the AO in finding that you did not demonstrate probable material error, substantive inaccuracy, or injustice warranting relief. As a preliminary matter, the duplicate letter supplement, dated 7 September 2023, has already been removed from your OMPF by the Navy Personnel Command Performance Evaluation and Correspondence Branch (PERS 32). Because of this, the Board did not further address that aspect of your petition. However, regarding the original fitness report and remaining letter supplement, as the AO explained, both are present in your record. Although you are correct that the fitness report does not contain the intended closing line in Block 41, the letter supplement does contain this line. Pursuant to Bureau of Naval Personnel Instruction 16110.10F, which governs fitness reports, after a fitness report has been filed in a member's OMPF, it may be modified only through an administrative change or the addition of supplementary material. The Board thus determined, in agreement with the AO, that correction by letter supplement was the right action to address your concern and that no further corrections to your record are warranted. As such, the Board determined your request should be denied.

You are entitled to have the Board reconsider its decision upon submission of new matters, which will require you to complete and submit a new DD Form 149. New matters are those not previously presented to or considered by the Board. In this regard, it is important to keep in mind that a presumption of regularity attaches to all official records. Consequently, when applying for a correction of an official naval record, the burden is on the applicant to demonstrate the existence of probable material error or injustice.

Sincerely,

5/11/2026

