



DEPARTMENT OF THE NAVY
BOARD FOR CORRECTION OF NAVAL RECORDS
701 S. COURTHOUSE RD
ARLINGTON, VA 22204

Docket No. 7572-25
Ref: Signature Date

Dear Petitioner:

This is in reference to your application for correction of your naval record pursuant to Section 1552 of Title 10, United States Code. After careful and conscientious consideration of relevant portions of your naval record and your application, the Board for Correction of Naval Records (Board) found the evidence submitted insufficient to establish the existence of probable material error or injustice. Consequently, your application has been denied.

A three-member panel of the Board, sitting in executive session, considered your application on 15 April 2026. The names and votes of the members of the panel will be furnished upon request. Your allegations of error and injustice were reviewed in accordance with administrative regulations, and procedures applicable to the proceedings of this Board. Documentary material considered by the Board consisted of your application, together with all material submitted in support thereof, relevant portions of your naval record, and applicable statutes, regulations, and policies.

The Board carefully considered your request to remove a Page 11 6105 counseling entry, dated 21 November 2023, from your Official Military Personnel File (OMPF). You contend that the counseling entry should be removed because six enclosures to your rebuttal were not included in your OMPF, leaving your record incomplete as you enter zone for selection to Master Sergeant.

The Board, however, found you did not demonstrate probable material error, substantive inaccuracy, or injustice warranting relief. Although the Board confirmed the enclosures are not, as you contend, filed in your OMPF, the Board also noted, apart from the list you provided with their titles, you provided no evidence as to what these enclosures are, or whether you originally submitted them, within the time required, to your command. The Board opined, it will not direct inclusion of documents it has not seen into an OMPF. Rather, the Board recommends you exhaust available administrative remedies by requesting that Headquarters, U.S. Marine Corps include the enclosure in your OMPF.

Based on the Board's finding regarding your counseling entry rebuttal enclosures, the Board found no basis to remove the counseling entry from your record. In reviewing the counseling entry, the Board noted that a valid counseling entry must provide (1) written notification

concerning deficiencies, (2) specific recommendations for corrective action, (3) where to seek assistance, (4) consequences for failure to take corrective action, (5) and afford the member an opportunity to submit a rebuttal. It must also be signed by the Marine and CO. The Board found your entry properly documented your misconduct, was made within your CO's discretion, and met all other requirements. Therefore, the Board concluded, your counseling entry is without error and remains valid.

Accordingly, given the totality of the circumstances, the Board determined your request does not merit relief.

You are entitled to have the Board reconsider its decision upon submission of new matters, which will require you to complete and submit a new DD Form 149. New matters are those not previously presented to or considered by the Board. In this regard, it is important to keep in mind that a presumption of regularity attaches to all official records. Consequently, when applying for a correction of an official naval record, the burden is on the applicant to demonstrate the existence of probable material error or injustice.

Sincerely,

4/27/2026

